

Placer Mosquito & Vector Control District
Board of Trustees Special Board Meeting – Minutes
September 03, 2015 4:30 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

1. **Call to Order:** President Gilbert called the meeting to order at 4:30PM.
2. **Roll Call:** Trustees Peter Gilbert, Merry Holliday- Hanson, Russ Kelley, Colin Roe and Harlin Smith were present. The District was notified that Trustee Robert Snyder would be absent. Trustee Tom Parnham was absent.
District Employees present: Manager Joel Buettner.
3. **Pledge of Allegiance** was led by Manager Buettner.
4. **Introduction of Guest:** none.
5. **Agenda Review:** Manager Buettner noted that although a report out from closed session was not agendized, a report out from the closed session will be made following item #7. The Board accepted the agenda as presented.
6. **Public Comment:** There were none.
7. **Closed Session:** *Adjourned into Closed Session: Public employee discipline/dismissal/release at 4:43 p.m.*

Report from Closed session:

The board unanimously approved the decision to abolish the Administrative Office Manager classification and layoff the incumbent of the Administrative Office Manager position due to re-organization of the District to more effectively meet operational needs.

8. **Board/Staff General Discussion** – There were none.
9. **Announcements**
 - A. The District office will be closed on September 7, 2015 in observance of the Labor Day Holiday.
 - B. The next regular board meeting will be held September 21, 2015 at 4:30 PM, at 2021 Opportunity Dr., Roseville, CA 95678
10. **Adjournment:** President Gilbert adjourned the meeting at 5:39 PM.

Minutes approved by the Board and dated, this 21st day of September, 2015 after passage

Peter Gilbert, Board President: _____

Attest:

Isabel Alvarez, Board Secretary: _____

