

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting – Minutes
May 20, 2019 4:30 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

1. **Call to Order:** President Kelley called the meeting to order at 4:30 PM.
2. **Roll Call:** Trustees Peter Gilbert, Jill Gayaldo, Merry Holliday-Hanson, Russ Kelley, Colin Roe, Bob Snyder, and Will Stockwin were present.

District Employees Present: Manager Joel Buettner, Isabel Alvarez, Jake Hartle, Nikki Rockwell and Mary Sorensen.

3. **Pledge of Allegiance** was led by Trustee Stockwin
4. **Introductions:** Patrick Clark, HR Consultant, will not be present.
5. **Agenda Review:** *A motion to approve the agenda as presented was made by Trustee Stockwin, seconded by Trustee Gilbert, unanimously approved, no abstentions.*
6. **Public Comment:** There were none.
7. **Consent Agenda**
A motion to approve April minutes was made by Trustee Gilbert, seconded by Trustee Stockwin. (Trustee Gayaldo abstained from the minutes due to absence at the April meeting).

Adjourned to Closed Session at 4:37 PM.

8. **Closed Session:**
 - A. Closed Session: Conference with District designated labor negotiator Joel Buettner regarding the unrepresented employee in the Operations Manager position. (pursuant to Government Code Section 54957.6).

Open Session reconvened at 4:54 PM.

9. **Report from Closed Session:** No reportable action was taken.
10. **Board review and Consideration of Operations Manager Contract**
A motion to approve Operations Manager Contract was made by Trustee Roe, seconded by Trustee Gilbert, Contract will be attached to the Board Packet, unanimously approved, no abstentions.
11. **Board Review and Consideration to Update Secretary Job Classification and Pay Scale**
A motion to update secretary job classification and increase pay scale by 5% was made by Trustee Gilbert, seconded by Trustee Stockwin, unanimously approved, no abstentions.

12. Board Review and Consideration to Approve the Preliminary District Budget for FY 2019-20

A. Supporting documents for PMVCD District Preliminary Budget FY 2019-20

Manager Buettner reviewed the attached documents.

B. Board Review and Consideration of Resolution 2018-07

A motion to approve Resolution 2019-04, adopting the District Preliminary Budget for Fiscal year 2019-20, was made by Trustee Holliday-Hanson, seconded by Trustee Snyder, approved by roll call vote.

Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Kelley, Roe, Snyder and Stockwin

Noes: ∅

Abstain: ∅

Absent: ∅

Trustee Peter Gilbert arrived @ 4:38 PM

13. Board Review and Consideration of Resolution 2019-05

Manager Buettner mentioned that John W. Bliss, P.E., President of SCI Consulting Group, will be present at the public hearing on July 15 and address questions from the Board regarding Engineer Reports.

A motion to approve Resolution 2019-05 accepting the Preliminary Engineer's Report for the Mosquito Control District and the East County Mosquito Control and Disease Prevention Assessment District and Scheduling the Public Hearing for July 15, 2019 was made by Trustee Gilbert, seconded by Trustee Gayaldo, approved by roll call vote.

Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Kelley, Roe, Snyder and Stockwin

Noes: ∅

Abstain: ∅

Absent: ∅

14. Board Review and Consideration of Resolution 2019-06

A motion to approve Resolution 2019-06 accepting the Preliminary Engineer's Report for the Expanded Services and Permanent Facility Assessment District and Scheduling the Public Hearing for July 15, 2019 was made by Trustee Gayaldo, seconded by Trustee Stockwin, approved by roll call vote.

Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Kelley, Roe, Snyder and Stockwin

Noes: ∅

Abstain: ∅

Absent: ∅

15. Staff Reports

A. Operations Report – A written report was submitted, no additional items were reported.

B. Mosquito & Disease Surveillance Report – A written report was submitted, no additional items were reported.

C. General Manager Report – Manager Buettner provided a verbal report:

- **MOU Negotiations Progress Update**

- Agreement has been reached - MOU language is being drafted and will be provided to employees for review before bringing to the board for consideration at the regular Board meeting in June.

- **FFA RECOGNITION**

- Lincoln High School FFA presented an Appreciation award to Mario Boisvert to recognize his and other staff's work with Lincoln High School teachers and students in promoting awareness and job skills related to the mosquito and vector borne disease prevention field.

- **TAQUERIA UPDATE**

- Manager Buettner stated that Alvin Eng is working really hard with Leading Edge Associates, to meet the target by adjusting the scope of work while ensuring we have the features that are important for the district.
- Implementation schedule seems to be on track for deployment of the new system in March 2020.
- Leading Edge Associates provided a project management document, and even though it's still a work in progress, it is quite detailed. Alvin's assessment currently is that Leading Edge intends to meet all the project management controls we asked for, and we plan to have a contract for the board to consider at the June board meeting.

- **Public Affair program Manager**

- Position closed on May 12, the recruiter will send over recommended applicants for interview.

16. Board /Staff General Discussion – There were none.

Trustee Peter Gilbert left @ 5:45 PM

17. Announcements

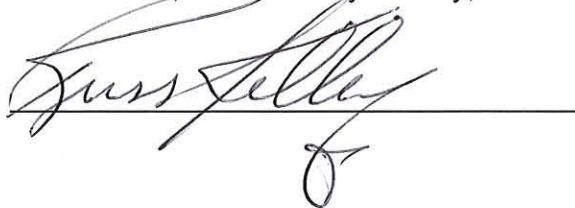
- A. The District office will be closed on May 27, 2019 in observance of the Memorial Day Holiday.
- B. The next regular Board meeting will be held June 17, 2019 at 4:30 PM., at 2021 Opportunity Dr., Roseville, CA 95678.

18. Adjournment:

President Kelley adjourned the meeting at 5:51 PM.

Minutes approved by the Board and dated, this 17th day of May, 2019 after passage.

Russ Kelley, Board President:



Attest:

Isabel Alvarez, Board Secretary:



