

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting – Minutes
November 20, 2017 4:30 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

1. **Call to Order:** President Kelley called the meeting to order at 4:30 PM.
2. **Roll Call:** Trustees Peter Gilbert, Russ Kelley, Mike Mattos, Colin Roe and Will Stockwin were present. Trustee Robert Snyder was absent with notification.

District Employees Present: Manager Joel Buettner, Mario Boisvert, Isabel Alvarez, Nikki Rockwell and Ada Barros.

3. **Pledge of Allegiance** was led by Trustee Roe.
4. **Introduction of Guests:** There were none.
5. **Agenda Review:** The Board accepted the agenda as presented.
6. **Public Comment:** There were none.

7. **Consent Agenda**

A motion to approve the minutes of the October 16, 2017 Regular Board Meeting and was made by Trustee Gilbert, seconded by Trustee Roe, (Trustee Mattos abstained from the minutes due to absence at the October meeting).

A motion to approve the financial report for October Regular Board Meeting was made by Trustee Gilbert, seconded by Trustee Stockwin, unanimously approved, no abstentions.

Trustee Holliday-Hanson arrived to the meeting at 4:40 PM

8. **Staff Reports**

- A. Public Information and Outreach Report – Along with the report included in the board packet, the following was reported:
 - Ms. Barros, Jennifer Morris and Phillip Spinks attended Rocklin Library’s Science Technology Engineering Art Math (STEAM) Saturday On November 18, 2017 and made approximately 30 contacts.
 - The District hosted a “Mosquito 101” training for Placer County PIOs on November 9, 2017. The District will make the training webinar available for all PIOs who did not attend.
- B. Operations Report – A written report was submitted. No additional items were reported.
- C. Mosquito & Disease Surveillance Report – A written report was submitted. No additional items were reported.
- D. Applied Research Report– Along with the report included in the board packet, Assistant Manager Boisvert reported the following:
 - Mr. Boisvert gave kudos to all the staff for all the projects that were completed this season.

E. General Manager's Report – Along with the report included in the Board packet, Manager Buettner reported the following:

- The District has entered into a new copier lease, which will save the District money on per print costs.
- Manager Buettner has been on the Integrated Vector Management Committee (IVM) for the last 10 Years, he plans to step down from the committee and have Jake Hartle, Program Manager take his place. Mr. Buettner has agreed to represent the Sacramento Valley Region on the MVCAC Board in 2018.

9. Board Review and Consideration of Proposal to Implement School Assembly Program

A motion to fund a continuation of the school assembly program, not to exceed the amount of \$25,000 for FY 2017-2018 was made by Trustee Holliday-Hanson, seconded by Trustee Roe. Unanimously approved, no abstentions.

10. Board Review and Consideration of Proposal to Conduct a Follow-up Community Assessment

A motion to approve a proposal to conduct a follow up community assessment, not to exceed \$17,606 was made by Trustee Roe, seconded by Trustee Stockwin, unanimously approved, no abstentions.

11. Board Review and Consideration to Reschedule Board Meeting Dates for January and February 2018

A motion to reschedule the January 15, 2018 regular board meeting Monday January 22, 2018, and, Cancel the February 19, 2018 regular board meeting and schedule a Strategic Planning Workshop for Monday February 5, 2018 was made by Trustee Holliday-Hanson, seconded by Trustee Gilbert, unanimously approved, no abstentions.

12. Board/Staff General Discussion

- Ms. Alvarez invited the Board to the District's Holiday potluck on December 21, 2017.
- Manager Buettner Mention that Secretary Alvarez will not be attending the December meeting and Ms. Barros will be acting as Board Secretary in her absence.

13. Announcements

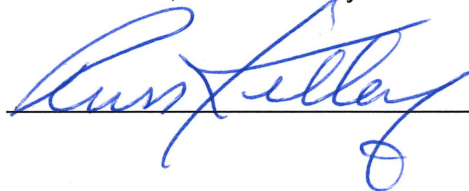
- A. The District office will be closed November 23-24, 2017 in observance of the Thanksgiving holiday.
- B. The next regular Board meeting will be held December 18, 2017 at 4:30 PM, at 2021 Opportunity Dr., Roseville, CA 95678

14. Adjournment: *A motion to adjourn the Regular Board Meeting was made by Trustee Mattos, seconded by Trustee Gilbert, unanimously approved, no abstentions.*

President Kelley adjourned the meeting at 5:39 PM.

Minutes approved by the Board and dated, this 18th day of December, 2017 after passage.

Russ Kelley, Board President:



Attest:

Isabel Alvarez, Board Secretary: