Placer Mosquito & Vector Control District  
Board of Trustees Special Board Meeting – Minutes  
August 21, 2017 4:30 PM  
Placer Mosquito & Vector Control District Office  
2021 Opportunity Drive, Roseville, CA 95678

1. **Call to Order:** President Kelley called the meeting to order at 4:30 PM.

2. **Roll Call:** Trustees Peter Gilbert, Merry Holliday-Hanson, Russ Kelley, Mike Mattos, Colin Roe, Will Stockwin, and Robert Snyder were present.

   **District Employees Present:** Manager Joel Buettner, Mario Boisvert, Isabel Alvarez, Ada Barros, Jake Hartle, Nikki Rockwell, Scott Schon and Everardo Ortiz.

3. **Pledge of Allegiance** was led by Trustee Gilbert.

4. **Introduction of Guests:** Patrick Clark, HR Consultant will attend the meeting during agenda Item 11.

5. **Agenda Review:** The Board accepted the agenda as presented.

6. **Public Comment:** There were none.

7. **Consent Agenda**
   
   A motion to approve the minutes of the July 17, 2017 Special Board Meeting and financial report for July was made by Trustee Gilbert, seconded by Trustee Holliday-Hanson.

8. **Unmanned Aerial Systems (UAS) Presentation**
   
   Vector Control Technicians Scott Schon and Everardo Ortiz presented a slideshow on the District’s Mosquito Assessment and Control Unmanned Aerial Systems (MAC-UAS) Program. Presentation slides will be attached to the Board packet.

9. **Staff Reports**
   
   A. **Public Information and Outreach Report** – Along with the report included in the Board packet, Ms. Barros reported the following:
      
      - Ms. Barros gave a presentation on the re-emergence of St. Louis encephalitis virus (SLEV) in Placer County. Presentation slides will be attached to the Board packet.
      - Ms. Barros distributed questions asked during the community survey done in 2015 by Smith Johnson research.
      - Ms. Barros met with staff from Placer County Public Health Emergency Preparedness to collaborate on developing a training on invasive species for Placer County agencies and PIOs.
   
   B. **Operations Report** – A written report was submitted. No additional items were reported.
   
   C. **Mosquito and Disease Surveillance Report** – Along with the report included in the board packet, Mr. Hartle reported the following:
      
      - Mosquito Samples Tested: Positive WNV 24.
   
   D. **General Manager Report** – Along with the report included in the board packet, Manager Buettner reported the following:
      
      - Manager Buettner plans to register the District for Drone World Expo in San Jose, Ca October 3-4, 2017.
10. Board Review and Consideration of FY 2017-18 Budget
   A. Supporting documents for PMVCD Draft Budget FY 2017-18
      Manager Buettner reviewed Attachment A and distributed an update Placer MVCD Budget Forecast for 2017-2018 fiscal year.
   B. **Resolution 2017-16**
      A motion to approve Resolution 2017-16: Adopting the District Final Budget for FY 2017-18 was made by Trustee Snyder, seconded by Trustee Mattos approved by roll call vote.
      Ayes: Trustees Gilbert, Holliday-Hanson, Kelley, Mattos, Roe, Smith Snyder and Stockwin
      Noes: 0
      Abstain: 0
      Absent: 0

Adjourned to Closed Session at 5:40 PM.

11. **Closed Session**: Conference with District designated labor negotiator Joel Buettner and Patrick Clark, District HR Consultant regarding negotiations with employee organizations: Placer Mosquito and Vector Control District Employees Association and Placer Mosquito and Vector Control District Association of Managerial Employees (pursuant to Government Code Section 54957.6).

Open Session reconvened at 6:40 PM.

12. **Report from Closed Session**: No reportable action was taken.

13. **Board/Staff General Discussion**: There was none.

14. **Announcements**
   A. The Finance Committee regular meeting for August 1, 2017 was cancelled.
   B. The District office will be closed on September 4, 2017 in observance of the Labor Day Holiday.
   C. The next regular Board meeting will be held September 18, 2017 at 4:30 PM, at 2021 Opportunity Dr., Roseville, CA 95678

15. **Adjournment**:

   President Kelley adjourned the meeting at 6:42 PM.

Minutes approved by the Board and dated, this 18th day of September 2017 after passage.

Russ Kelley, Board President:

Attest:

Isabel Alvarez, Board Secretary: