

Placer Mosquito & Vector Control District  
Board of Trustees Regular Board Meeting – Minutes  
September 16, 2013 4:30 p.m.  
Placer Mosquito & Vector Control District Office  
2021 Opportunity Drive, Roseville, CA 95678

1. **Call to Order:** President Kelley called the meeting to order at 4:30 PM.
2. **Roll Call:** Trustees John Cunningham, Merry Holliday-Hanson, Russ Kelley, Tom Parnham, Harlin Smith and Bob Snyder were present. Trustee Stan Nader was absent.  
**District Employees present:** Manager Joel Buettner, Isabel Alvarez and Eugenie Guadron.
3. **Pledge of Allegiance** was led by President Kelley.
4. **Agenda Review:** The Board accepted the agenda as presented.
5. **Introduction of Guests:** Patrick Clark, HR consultant and Shellie Anderson, Bryce Consulting were introduced.
6. **Public Comment:** There were none.
7. **Adjourned to Closed Session at 4:32 PM.**  
  
Open Session Reconvened at 6:37 PM.
8. **Report from Closed Session:** No reportable action was taken.
9. **Consent Agenda**  
*A motion to approve the consent agenda (Minutes of the August 19, 2013 Regular Board Meeting; Financial Report of August 2013) was made by Trustee Smith, seconded by Trustee Parnham, unanimously approved. (Abstain from minutes: President Kelley)*
10. **Staff Reports**
  - A. Public Information and Outreach Report – A written report was submitted. No additional items to report.
  - B. Laboratory Report – A written report was submitted. No additional items to report.
  - C. Fisheries Report – A written report was submitted. No additional items to report.
  - D. General Manager Report – Along with the report included in the board packet, the following was reported:
    - General Manager Buettner will bring the Financial Reserve Policy to the Board at the October board meeting.
    - The Board supports Joel Buettner, District General Manager to continue as President–Elect for MVCAC.

**11. Board Review and Consideration of Updating Job Classification Specifications**

*A motion to approve the Updated Job Classifications Specifications was made by Trustee Snyder, seconded by Trustee Parnham, unanimously approved.*

**12. Board Review and Consideration to Approve Resolution 2013-11**

*A motion to approve Resolution 2013-11 Amending the District Budget for Fiscal Year 2013-14 was made by Trustee Snyder, seconded by Trustee Holliday-Hanson, approved by roll call vote.*

*Ayes: Trustees Cunningham, Holliday-Hanson, Kelley, Parnham, Smith and Snyder  
Noes: ∅ Abstain: ∅ Absent: Nader*

**13. Board/Staff General Discussion:** There were none.

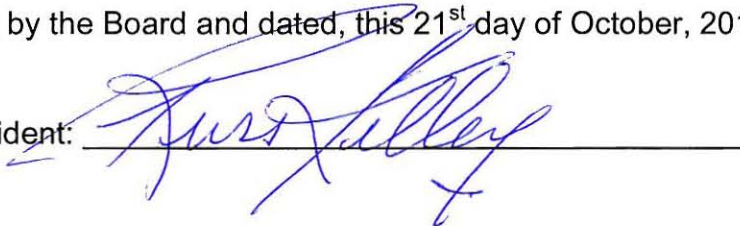
**14. Announcements**

A. The next regular Board meeting will be held, October 21, 2013 at 4:30 PM., at 2021 Opportunity Dr., Roseville, CA 95678.

**15. Adjournment:** *President Kelley adjourned the meeting at 6:55 PM.*

Minutes approved by the Board and dated, this 21<sup>st</sup> day of October, 2013 after passage

Russ Kelley, President:



Attest:

Isabel Alvarez, Board Secretary:

