

Placer Mosquito & Vector Control District  
Board of Trustees Special Board Meeting – Minutes  
July 15, 2013 4:00 p.m.  
Placer Mosquito & Vector Control District Office  
2021 Opportunity Drive, Roseville, CA 95678

1. **Call to Order:** President Kelley called the meeting to order at 4:03 p.m.
2. **Roll Call:** Trustees John Cunningham, Merry Holliday-Hanson, Russ Kelley, Stan Nader, Tom Parnham, Harlin Smith and Bob Snyder present.  
**District Employees present:** Manager Joel Buettner, Isabel Alvarez, Ada Barros and Eugenie Guadron.
3. **Pledge of Allegiance** was led by President Kelley.
4. **Introduction of Guests:** Maryanne Ciaraglia, Rachel Schmidt and Judy Remy, Radio Disney
5. **Agenda Review:** The Board accepted the agenda as presented.
6. **Public Comment:** There were none.
7. **Convene Public Hearing**  
President Kelley convened the Public Hearing at 4:05 p.m.
8. **Board Review and Consideration of Resolution 2013-08**  
President Kelley opened and closed the public hearing at 4:07 p.m. with no comment.

*A motion to approve Resolution 2013-08 Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2013-14 for the Mosquito Control District and the East County Mosquito Control and Disease Prevention District was made by Trustee Snyder, seconded by Trustee Smith, approved by roll call vote.*

*Ayes: Trustees Cunningham, Holliday-Hanson, Kelley, Nader, Parnham, Smith and Snyder  
Noes: ∅ Abstain: ∅ Absent: ∅*

9. **Board Review and Consideration of Resolution 2013-09**  
President Kelley opened and closed the public hearing at 4:08 p.m. with no comment.

*A motion to approve Resolution 2013-09 Resolution Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2013-14 for the Expanded Services and Permanent Facility Assessment was made by Trustee Snyder, seconded by Trustee Cunningham, approved by roll call vote.*

*Ayes: Trustees Cunningham, Holliday-Hanson, Kelley, Nader, Parnham, Smith and Snyder  
Noes: ∅ Abstain: ∅ Absent: ∅*

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**10. Board Review and Consideration of Resolution 2013-10**

President Kelley opened and closed the public hearing at 4:09 p.m. with no comment.

*A motion to approve Resolution 2013-10 Resolution Ordering the Approval of 2013-14 Lincoln Special Tax Report and Directing the Levying of Taxes was made by Trustee Cunningham, seconded by Trustee Snyder, approved by roll call vote.*

*Ayes: Trustees Cunningham, Holliday-Hanson, Kelley, Nader, Parnham, Smith and Snyder*

*Noes: ∅ Abstain: ∅ Absent: ∅*

**11. Close Public Hearing**

President Kelley closed the Public Hearing at 4:10 p.m.

**12. Convene Special Board Meeting**

President Kelley convened the special board meeting at 4:10 p.m.

**13. Report from President regarding Public Hearing**

President Kelley reported that the public hearing was opened and closed with no public comment. The Board approved three (3) resolutions for the Benefit Assessments for FY 2013-14.

**14. Consent Agenda**

B. Financial Report: June 2013

Ms. Guadron noted that the financial report were estimated figures, as the Placer County Auditor-Controller's office had not closed Month 12 of FY 2012-2013. The estimated "Excess of Revenues over Expenditures" is \$116,733.

*A motion to approve the consent agenda (Minutes of the June 17, 2013 Board Meeting; Financial Report of June 2013) was made by Trustee Snyder, seconded by Trustee Holliday-Hanson, unanimously approved. (Abstain from the minutes: Trustee Kelley).*

**15. Presentation**

A. Maryanne Ciaraglia, Account Executive - Radio Disney

Ms. Ciaraglia gave a presentation of Radio Disney's past participation with schools and explained how the goals of bringing educational outreach through school assemblies were obtained. The District's collaboration with Radio Disney would help bridge the gap between the District and schools in Placer County through a fun activity.

There was consensus by the Board to bring a proposal to the August meeting. Trustee Snyder would like to see a proposal that includes budgeted amounts for three (3) years.

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**16. Staff Reports**

- A. Public Information and Outreach Report – Along with the report included in the board packet, the following was reported:
  - Manager Buettner made a presentation to Sun City Lincoln Hills on Tuesday, July 9, 2013.
  - Ms. Barros distributed a draft pocket card with key messages that will help in answering questions from the public.
- B. Administrative Office Manager Report – Along with the report distributed at the meeting, the following was reported:
  - Ms. Guadron and Placer County Auditor-Controller staff will continue to communicate with CalPERS staff with regard to on-going retirement and health related billing issues due to the 2011 switch of the my|CalPERS system.
- C. Laboratory Report – A written report was submitted. No additional items to report.
- D. Fisheries Report – A written report was submitted. No additional items to report.
- E. General Manager Report – A written report was submitted. No additional items to report.

**17. Board/Staff General Discussion:**

- The District was invited to present at a Loomis Chamber of Commerce meeting to give input on concerns of District services that would affect small businesses in the Town of Loomis.
- Ms. Barros met with a representative from Cutter. The representative will stock home improvement stores with the District's contact information.

**18. Announcements**

- A. The Finance Committee meeting of August 6, 2013 was cancelled.
- B. The next regular Board meeting will be held, August 19, 2013 at 4:30 p.m., at 2021 Opportunity Dr., Roseville, CA 95678

**19. Adjournment:** *A motion to adjourn the meeting was made by Trustee Nader, seconded by Trustee Cunningham, unanimously approved. President Kelley adjourned the meeting at 5:52 p.m.*

Minutes approved by the Board and dated, this 19<sup>th</sup> day of August, 2013 after passage

Merry Holliday-Hanson, Board Vice President: Merry Holliday-Hanson

Attest:

Isabel Alvarez, Board Secretary: Isabel Alvarez