

Placer Mosquito & Vector Control District  
Board of Trustees Regular Board Meeting – Minutes  
August 15, 2011 4:30 p.m.  
Placer Mosquito & Vector Control District Office  
2021 Opportunity Drive, Roseville, CA 95678

1. **Call to Order:** President Kelley called the meeting to order at 4:31 p.m.
2. **Roll Call:** Trustees Galen Clothier, John Cunningham, Russ Kelley, Harlin Smith, Bob Snyder and Linda Stackpoole present. Trustee Steve Harvey was not present.  
**District Employees present:** Manager Joel Buettner, Isabel Alvarez, Eugenie Guadron, and Scott Schon.
3. **Pledge of Allegiance** was led by Trustee Snyder.
4. **Agenda Review:** The Board accepted the agenda as presented.
5. **Public Comment:** There were none.
6. **Consent Agenda**  
*A motion to approve the minutes of the July 18, 2011 Special Board Meeting/Public Hearings; the financial reports for July 2011; and approve purchase of mosquito control larvacides was made by Trustee Stackpoole, seconded by Trustee Clothier, unanimously approved.*
7. **Staff Reports**
  - A. Laboratory Report – Along with the report included in the Board packet, an updated written report was distributed at the meeting. Manager Buettner also notified the Board that there was a press release on the District's first 2011 positive West Nile virus dead bird.
  - B. Public Information and Outreach Program – Along with the report included in the Board packet, Manager Buettner presented the movie theatre ads, which was liked by all.
  - C. General Manager Report – Along with the report included in the Board packet, Manager Buettner reported the following:
    - Per Alvin Eng, IT Consultant, the Trattoria data project is a couple of weeks behind. The Data Project AdHoc Committee met on August 4, 2011 and was advised that the cause of delay is the service request process and we will continue forward with the project. There was also a decision to host the database onsite versus offsite with MapVision's servers. Trial testing has begun using the two (2) new laptops and new truck we recently received.
    - The process of bidding for Request for Proposals was discussed and there is an option to take phone bids. Written bids ensure what the District would be getting from the vendor.
    - The Board agreed that the Secretary position can be filled once the CalPERS Tier II has been implemented and that the Seasonal Receptionist is not approved.
    - The Personnel Committee will meet to continue discussion of the District's current financial and staffing status and future staffing plans for the Operations department. Manager Buettner is to provide an estimated projection on this subject matter.

*Trustee Stackpoole left the meeting at 5:36 p.m.*

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**8. Board Review and Consideration of Resolution 2011-17**

*A motion to approve Resolution 2011-17 Resolution of Intention to Approve an Amendment to Contract Between the Board of Administration CalPERS and Board of Trustees PMVCD was made by Trustee Smith, seconded by Trustee Cunningham, approved by roll call vote.*

*Ayes: Trustees Clothier, Cunningham, Kelley, Smith, and Snyder*

*Noes: ∅ Abstain: ∅ Absent: Trustees Harvey and Stackpoole*

**9. Board Review and Consideration of Resolution 2011-18**

*A motion to approve Resolution 2011-18 Resolution to Tax Defer Member Paid Contributions – IRC 414(h)(2) Employer Pick-up was made by Trustee Cunningham, seconded by Trustee Smith, approved by roll call vote.*

*Ayes: Trustees Clothier, Cunningham, Kelley, Smith, and Snyder*

*Noes: ∅ Abstain: ∅ Absent: Trustees Harvey and Stackpoole*

**10. Board Review and Consideration of Resolution 2011-19**

*A motion to approve Resolution 2011-19 Resolution Adopting the District Final Budget for FY 2011-12 was made by Trustee Smith, seconded by Trustee Snyder, approved by roll call vote.*

*Ayes: Trustees Cunningham, Kelley, Smith, and Snyder*

*Noes: Trustee Clothier Abstain: ∅ Absent: Trustees Harvey and Stackpoole*

**11. Board Review and Consideration of Purchase of Truck Fogger**

*A motion to approve the purchase of a Truck Fogger, with presenting a counter offer to El Dorado County was made by Trustee Clothier, seconded by Trustee Cunningham, unanimously approved.*

**12. Committee Reports**

- A. Finance Committee regular meeting of August 2, 2011 was cancelled.
- B. Executive Committee regular meeting of August 4, 2011 was cancelled.
- C. Data Project AdHoc Committee meeting of August 4, 2011 – reported under the General Manager report.

**13. Board/Staff General Discussion – There was none.**

**14. Announcements**

- A. The next regular Board meeting will be held, September 19, 2011 at 4:30 p.m., at 2021 Opportunity Dr., Roseville, CA 95678.

**15. Adjournment: President Kelley adjourned the meeting at 5:43 p.m.**

Minutes approved by the Board and dated, this 19th day of September, 2011 by me after passage

Russ Kelley, President:

  
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Attest:

Eugenie Guadron, Board Secretary:

  
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