

Placer Mosquito & Vector Control District
*Board of Trustees Special Board Meeting
AGENDA

Monday, February 7, 2008- 5:30 p.m.
Placer MVCD Office, 150 Waverly Drive, Lincoln, CA 95648
(916) 435-2140

Board of Trustees

Auburn	Bob Snyder (President)	Loomis	Miguel Ucovich
Roseville	John Cunningham (V. President)	Placer-at-Large	Galen Clothier, Ph.D.
Colfax	Sherrie Blackmun	Rocklin	Harlin Smith
Lincoln	Linda Stackpoole		

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Rita Haury at (916) 435-2140, fax (916) 435-8171, and/or send e-mail to info@placermosquito.org. Requests must be made as early as possible and at least one full business day before the start of the meeting.

The Board requests that all cell phones, pagers, PDAs, and electronic devices be silenced during the meeting. This meeting may be recorded.

1) Call to Order:

2) Roll Call and Determination of Quorum:

3) Pledge of Allegiance:

4) Agenda Review:

This is the time set aside for Board members and/or the public to ask for removal, postponement or a change to the listed sequence of an agenda item.

5) Public Comment:

Members of the public shall be allowed to address the Board of Trustees on items which are of interest to the public and which are within the jurisdiction of the Board, before or during the Board's consideration of the item; however, no action shall be taken on any item not appearing on the agenda unless otherwise authorized by the Board pursuant to Government Code Section 54954.2(b). It is requested that comments be limited to no more than 5 minutes.

Notice to Public: All matters listed under Consent Agenda are considered to be routine and all will be passed by one motion. There will be no separate discussion of these items unless a member of the Board of Trustees or a citizen requests a specific item be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion.

6) * Consent Agenda: Action Item

- a. Minutes: December 17, 2007 regular Board meeting, January 10, 2008 regular Board meeting, January 18, 2008 Building Committee meeting, January 18, 2008 Special Board meeting
- b. Financial Report:
 - o In-house warrant list
 - o Budget update
 - i. Mid-year budget adjustments authorization

* This item has an attachment.

- ii. Authorization of General Manager to administer all aspects of the District's US Bank commercial banking account with full signature authority to move funds in and out of the account and to add or delete any other signatories on the account.

7) Report from Building Committee:

8) Old Business: Action Item

- a. Discussion and possible action on the purchase of a District Facility

9) Closed Session:

- b. Held pursuant to Section 54956.8: Conference with District designated real property negotiator Mitch Bernstein regarding the property at 570 Industrial Park Dr., Lincoln, CA, including price and terms of payment.

Convene to Open Session

Action Item

10) Consider the following authorizations and direct General Manager to:

- i. Authorize General Manager to offer Purchase and Sale Agreement to seller for the Purchase of District facility with terms and conditions as determined by the Board.
- ii. Authorize General Manager to proceed with optimal financing mechanism as determined by the Board for the purchase of facility.
- iii. Working with the Board, Authorize General Manager to begin the interior facility design process with District retained architectural firm of Williams and Paddon by authorizing a contractual agreement at an estimated amount of \$12,500.
- iv. Authorize General Manager, at his discretion, to determine the necessity of a Phase One Environmental Assessment of above property and authorize the General Manager to solicit informal bids for the process as deemed necessary.
- v. Authorize the expenditure of up to \$25,000 to be placed in an escrow account for the property purchase deposit.
- vi. Authorize General Manager to sign any necessary documents related to the offer to seller.
- vii. Authorize agreement with The Cline Company for real estate consultation services in the amount of \$250.00 per hour not to exceed \$10,000.00.

11) Committee Reports:

12) Open Time for Board or Staff Comments:

13) Announcement of next regular Board meeting:

The next regular Board meeting will be held Thursday, March 13, 2008 at 4:30 p.m., at the Placer Mosquito and Vector Control District Office, 150 Waverly Dr., Lincoln, CA 95648

The District Office will be closed February 11th in observance of Lincoln's Birthday

The District Office will be closed February 18th in observance of President's Day

14) Adjournment:

* Please note change of date and time of Board meeting