

Placer Mosquito & Vector Control District
Board of Trustees Board Meeting – Minutes
September 21, 2009 4:30 pm
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

- 1) Call to Order: President Snyder called the meeting to order at 4:30 p.m.
 - a. Roll Call: Trustees Clothier, Cunningham, Harvey, Kelley, Smith, Snyder and Stackpoole present. District Employees present: Manager Joel Buettner and Rita Haury
 - b. Pledge of Allegiance:
 - c. Agenda Review: The Board approved the agenda as presented
- 2) Public Comment: Vic Freeman a resident of Lincoln commented positively on the new District facilities.
- 3) Items for Approval by General Consent:
A motion was made by Trustee Stackpoole, seconded by Trustee Cunningham to accept the minutes of the August 17, 2009 regular Board meeting and the financial report for August 2009, adopted.
- 4) Staff Reports
 - a. General Manager Report: Along with the report included in the Board packet Manager Buettner submitted an addendum which included the following:
 - Letters from two residents of the District regarding adulticide spraying by the District and the District's response.
 - Secretary of the District/Clerk of the Board Rita Haury is retiring in November.
 - Manager Buettner requested the Personnel Committee meet in the near future to discuss implementation of District post-retirement healthcare benefits.
 - b. Disease Surveillance Report: Along with the report included in the Board packet Mary Sorensen submitted an addendum updating the mosquito activity in the District
 - Risk level remains within the "emergency planning" status.
 - Two human fatalities from West Nile Virus have been reported from Fresno and Merced counties Human cases of West Nile Virus have been reported from neighboring Yolo and Butte Counties.
 - Abundance has decreased somewhat for *Culex tarsalis*, our primary vector species. However, specimens of these insects are still testing positive for West Nile Virus, so there is still risk of transmission. Anopheles mosquitoes from rice fields have continued to move into residential areas, presenting a nuisance and generating service requests.
 - The current total number of human West Nile Virus cases for California in 2009 is 47. Last year at this time there had been 193 total human cases in California.
- 5) Facility Improvement Project
 - a. Report: Manager Buettner reported the following:
 - The prequalification process of contractors has been completed. Of the eighteen inquiries made thirteen bids were submitted and all thirteen have qualified. Williams + Paddon have scored the contractors and are waiting for them to submit their bids. All bids are due Thursday, September 24th.
 - Trustee Kelley has recommended that the District use a construction manager. John Kintz was highly recommended for this position. He would look at the project, give an estimate of what it would take and help provide his opinion and be there when the bids are opened. He would represent the Board/District during construction to oversee the contractor.
 - The project is still on time. The final construction date for the interior to be completed is January 29, 2010. The final date for the completion of the exterior is February 26, 2010.

- Manager Buettner recommended the Board have a Special Meeting to approve the contractor bids.
- b. Board Consideration of scheduling a Special Board meeting for Tuesday, September 29, 2009 to approve general contractor. *A motion was made by Trustee Clothier, seconded by Trustee Smith to hold a Special Meeting of the Placer Mosquito and Vector Control District Board, Tuesday, September 29th at 3pm, adopted.*
- 6) Board Review and Consideration of proposal to lease space in Tahoe-Truckee Area to house Eastern Placer County operations.
A motion was made by Trustee Stackpoole, seconded by Trustee Smith to authorize Manager Buettner to negotiate with the owners of the property to lease in the Tahoe area, which includes a 12,000 square foot building with a minimum of a one year lease at \$1.00 per square foot or \$12,000 a year for the first year and with the maximum of a three year lease at \$1.36 per square foot for the third year, adopted.
 - 7) Board/Staff General Discussion
 - 8) Announcement of next regular Board meeting:
 - a. A Special Board meeting has been scheduled for Tuesday, Sept 29, 2009 at 3:00 p.m. at 2021 Opportunity Dr., Roseville, CA 95678.
 - b. The Personnel Committee meeting has tentatively been scheduled for Tuesday, September 29, 2009 at 2 p.m. to be held at 2021 Opportunity Dr., Roseville, CA 95678.
 - c. The next regular Board meeting will be held October 19, 2009 at 4:30 p.m., at 2021 Opportunity Dr., Roseville, CA 95678.
 - 9) Adjournment: President Snyder adjourned the Board meeting at 5:35 p.m.

Minutes approved by the Board and dated, this 19th day of October 2009 by me after passage

Bob Snyder, Board President: _____

Attest:

Rita Haury, Clerk of the Board _____

Placer Mosquito & Vector Control District
Board of Trustees Personnel Committee Meeting – Minutes
September 29, 2009 2:00 pm
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

- 1) Call to Order: President Snyder called the meeting to order at 2:00 p.m.
 - a. Roll Call: Trustees Kelley, Snyder and Stackpoole present.
District Employees present: Manager Joel Buettner
Others in Attendance: District Counsel Richard Shanahan
 - b. Pledge of Allegiance:
- 2) Public Comment: No one from the public wished to address the Board.
- 3) Discussion of implementation of District post-retirement healthcare benefit:
- 4) Closed session conference with legal counsel for anticipated litigation: Brown Act section 54956.9(b); significant exposure to litigation involving one potential case relating to retiree health benefits under labor MOU:

Adjournment: President Snyder adjourned the meeting at 2:50 p.m.

Minutes approved by the Board and dated, this 19th day of October 2009 by me after passage

Bob Snyder, Board President: _____

Attest:

Rita Haury, Clerk of the Board _____

Placer Mosquito & Vector Control District
Board of Trustees Special Board Meeting – Minutes
September 29, 2009 3:00 pm
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

- 1) Call to Order: President Snyder called the meeting to order at 3:00 p.m.
 - a. Roll Call: Trustees Clothier, Cunningham, Kelley, Smith, Snyder and Stackpoole present.
Trustee Harvey absent.
District Employees present: Manager Joel Buettner
Others in Attendance: District Counsel Richard Shanahan
 - b. Pledge of Allegiance:
- 2) Public Comment: No one from the public wished to address the Board.

Trustee Harvey arrived at 3:10 p.m.

- 3) Board Consideration and Review of General Contractor selection for Phase 1 of the Facility Improvement Project:
A motion was made by Trustee Snyder, seconded by Trustee Clothier to approve award of contract to Ascent Builders, passed unanimously.
- 4) Board Consideration and Review of Proposal to Purchase Flood Insurance to Comply with Lease Agreement:
Manager Buettner explained the need to purchase extended flood insurance coverage for the District facility to comply with the terms of the Lease Agreement with CSDA Finance Corporation. He presented three quotes.
A motion was made by Trustee Stackpoole, seconded by Trustee Smith to approve enrollment in the PEP/IP Property Insurance coverage for flood option, and directed the manager to address a way to handle a potential \$100,000 deductible should there be damage to the building due to flood in the 2010-2011 budget, adopted.
- 5) Report from Personnel Committee:
No report from the Personnel Committee
- 6) Board Review and Consideration of actions from the Personnel Committee

Adjournment: President Snyder adjourned the meeting at 3:12 p.m.

Minutes approved by the Board and dated, this 19th day of October 2009 by me after passage

Bob Snyder, Board President: _____

Attest:

Rita Haury, Clerk of the Board _____