

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting
Minutes

Monday, September 17, 2007 – 4:30 p.m.
Placer MVCD Office, 150 Waverly Drive, Lincoln, CA 95648
(916) 435-2140

Board of Trustees

Rocklin	Harlin Smith (President)	Loomis	Miguel Ucovich
Auburn	Bob Snyder (V. President)	Placer-at-Large	Galen Clothier, Ph.D.
Colfax	Sherrie Blackmun	Roseville	John Cunningham
Lincoln	Linda Stackpoole		

- 1) Call to Order: President Smith called the meeting to order at 4:30 p.m.
- 2) Roll Call and Determination of Quorum: Trustees Smith, Clothier, Ucovich and Cunningham present. Trustees Snyder, Stackpoole and Blackmun absent.
District Employees present: Manager Bernstein, Vicki Siefer, Kelly Burcham, John McCulloch and Rita Haury
- 3) Pledge of Allegiance: Trustee Ucovich led the pledge of allegiance and a moment of silence was observed to remember those who lost their lives on September 11, 2001.
- 4) Presentations: There were no presentations presented to the Board
- 5) Public Comment: Melissa Smith asked about eucalyptus as a mosquito repellent. District Public Outreach Representative Linda Beasley will provide Melissa with information after the Board meeting.

Trustee Snyder arrived at 4:33 p.m.

- 6) * Consent Agenda: Action Item
 - a. Minutes: August 20, 2007 regular Board meeting
 - b. Financial Report:
 - o In-house warrant list
 - o Budget update
 - c. Authorization for FY 2007-08 Placer County Treasury dry period financing
 - d. Petty cash account changes including signature authorization for General Manager
A motion was made by Trustee Ucovich seconded by Trustee Cunningham to accept the consent agenda as read, unanimously adopted. Trustee Ucovich abstained from the adoption of Item 6a since he was not present at the August 20, 2007 Board meeting.
- 7) Staff's Report:
 - a. * General Manager's Report: An outline was presented to the Board. Trustee Snyder requested a full written report with more details in the Manager's Report; not an outline.

* This item has an attachment.

Manager Bernstein reported that the District had received an inquiry from the Placer County Civil Grand Jury. This will be completed as soon as possible.

There has been an inquiry by the State Board of Equalization regarding the Ballot measure. A response will be sent back within the next few days. The public records request regarding the ballot review has started but as yet is not completed.

The second and third State WNV Grants applications have been submitted.

Manager Bernstein has received correspondence from CalPERS regarding medical benefits.

Regarding the leased property site, bids for asbestos removal have been received. The cost is \$8,000 to remove everything in the house that contains asbestos but not the wallboard. If it is possible to burn down the house they will not have to remove the wallboard. The District should know within 2 weeks if it will be burnt down or torn down. The cost will be \$24,000 if they remove the entire house from the property.

Manager Bernstein will be meeting with Doupnik Manufacturing, Inc. regarding the design and placement of the trailers on the Fiddymont site. The surveying of lot and perimeter marking with elevations is completed. PG & E has been contacted about the electrical pole on the property. The estimated time for completion of the moving process is 6 months. There is an abandoned vehicle on the property; a towing company will be contacted.

The District's annual financial audit is underway. The field visit part of the audit has been completed.

Reporters from the Auburn Journal and Sacramento Bee have called the office for interviews.

The Benefits Committee meeting was cancelled because of conflicting schedules. They will try and meet as soon as possible.

Manager Bernstein, Dr. Scott and Linda Beasley have been actively participating in the Placer County West Nile Task Force meetings.

Manager Bernstein will be scheduling meeting with the California Rice Commission to find various avenues to reduce costs for organic and commercial rice treatment.

The Board requested that cost of treatment of mosquitoes in rice and a meeting with the Rice Commission be placed on the agenda.

Trustee Snyder directed Manager Bernstein to talk to retired Manager Charlie Dill regarding past history of rice in this area.

- b. * Vector Ecologist's Report: A written report was presented to the Board. Dr. Scott is attending the Society of Vector Ecologist Conference in Springfield, Illinois.
- c. * Public Outreach Representative's Report: A written report was presented to the Board. Linda Beasley reported she has been busy scheduling classes for Mosquito School and community groups. She will be conducting Mosquito School classes at Colfax Elementary September 18th.

8) Review correspondence: There was no correspondence to present to the Board.

9) Old Business:

- a. Resolution 2007-11: A Resolution of the Board of Trustees of the Placer Mosquito and Vector Control District Formally Recognizing the PMVCD Employees Associations as the Collective Bargaining Groups for the Affected District Employees.

A motion was made by Trustee Clothier seconded by Trustee Snyder to adopt Resolution 2007-11 a resolution of the Board of Trustee of the Placer Mosquito and Vector Control District ratifying bargaining units and formally recognizing the Placer Mosquito and Vector Control District Employees Association of Confidential and Managerial Employees and the Placer Mosquito and Vector Control District Employees Association As Exclusive Bargaining Representatives, adopted by roll call vote.

Ayes: Trustees Clothier, Cunningham, Smith, Snyder, Ucovich

Absent: Trustees Blackmun, Stackpoole

Nays: ∅

Abstains: ∅

b. Item 9b was pulled. (This was a duplicate to Consent Agenda Item 6d.)

10) New Business:

- a. Board consideration of the following options on the designation or retention of a labor negotiator:
- i. Retain outside Labor Negotiator and authorize the bidding process for selection
 - ii. Authorize the General Manager as the key labor negotiator
 - iii. Assign the General Manager as the labor negotiator in addition to an outside Labor Relations Consultant

A motion was made by Trustee Ucovich, seconded by Trustee Snyder to approve Item 10a,iii, assign the General Manager as the labor negotiator in addition to an outside Labor Relations Consultant/or District's legal counsel if necessary, unanimously adopted.

District's legal counsel Dick Shanahan suggested to the Board that because the District already has a detailed Personnel Policy Manual which contains rules, working conditions and benefits (vacation, sick leave, etc.) that the MOU does not repeat the policy manual but instead focuses on salaries and other changes to the personnel manual requested by the employees.

The time frame of the MOU, by law, is tied to the District fiscal year. The timeframe for the MOU is negotiable. The employees associations may want to have a mid term MOU.

The negotiations start by the Association representatives compiling a list of issues and noting on the list the changes requested. This list of issues is presented to the negotiator-the Manager.

Legal Counsel will help in the stage of writing the MOU. He suggested the MOUs be kept short and simple. A lot of Districts have gotten into trouble because they have a District Personnel Policy Manual and try to write an extensive MOU and they are in conflict of each other.

b. There was a discussion by the Board concerning the Placer County Civil Grand Jury request for information. Manager Bernstein will be putting together a response to the Grand Jury request.

c. District Logo: After discussion, the Board suggested the District revise the proposed Official District Seal to be more resident/family friendly. It was also suggested that a watermark of Placer County be added to the seal. Manager Bernstein will revise the District's logo and resubmit a new version.

d. State West Nile Grant. *A motion was made by Trustee Snyder, seconded by Trustee Ucovich to authorize the General Manager upon receipt of the State West Nile Virus Grant Award to make appropriate budget re-appropriations and requisitions, unanimously adopted.*

e. There was a discussion by the Board regarding the District's policy concerning service levels by area, visibility of District trucks and the travel budget. This will be a continuing item on the agenda. The Board would like the District's Field Supervisor Kelly Burcham, within the next few months, to report on how we decide zones and personnel needs. Trustee Ucovich would like the District's trucks to be more visible by color or by logo so residents can recognize our trucks more readily.

f. MVCAC Annual Conference held January 13-16, 2008 in Palm Springs: *A motion was made by Trustee Snyder, seconded by Trustee Ucovich for Trustees Ucovich and Smith to attend the MVCAC Annual Conference in Palm Spring, January 13-16, 2008, unanimously adopted.*

11) Committee Reports: There were no committee reports

12) Open Time for Board or Staff Comments:

Manager Bernstein suggested that the November regular Board meeting be changed to November 5, 2007. The regular scheduled Board meeting date of November 19th is during Thanksgiving week, and the proceeding Monday November 12th is a District Holiday. The Board requested this item be agendized to the October 15, 2007 agenda.

Trustee Ucovich requested the Trustees meet before the October 15, 2007 regular meeting at the new District site on Fiddymment road at 3 p.m. The October regular meeting will begin at 4:30 p.m. at the District Office. He also requested that the District contact the bond representatives and assemble a finance package.

13) Closed Session:

- a. Conference with District designated labor negotiator, Mitchell Bernstein regarding Placer County Employees Associations and affected employees.
- b. Public Employee Performance Evaluation of General Manager

14) Report on Closed Session: President Smith reported that there was no action taken in the Closed Session.

15) Announcement of next regular Board meeting: The next regular Board meeting will be held Monday, October 15, 2007 at 4:30 p.m., at the Placer Mosquito and Vector Control District Office, 150 Waverly Dr., Lincoln, CA 95648. A Special Meeting to be held at the future District site at 1215 Fiddymment Rd. Lincoln, CA at 3:00 p.m. is tentatively scheduled.

16) Adjournment: President Smith adjourned the meeting at 6:30 p.m.