

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting
MINUTES

Monday, October 15, 2007 4:30pm
Placer MVCD Office, 150 Waverly DR, Lincoln, CA

Board of Trustees

Rocklin	Harlin Smith (President)	Loomis	Miguel Ucovich
Auburn	Bob Snyder (V. President)	Placer-at-Large	Galen Clothier, Ph.D.
Colfax	Sherrie Blackmun	Roseville	John Cunningham
Lincoln	Linda Stackpoole		

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- 1) Call to Order: The meeting was called to order by President Smith at 4:30 p.m.
 - 2) Roll Call and Determination of Quorum: Trustees Clothier, Smith, Snyder, Stackpoole and Ucovich present. Trustees Blackmun and Cunningham absent.
District Employees Present: Manager Bernstein, Dr. Jamesina Scott, Vicki Siefer, Linda Beasley, Kelly Burcham, John McCulloch, George Goss and Rita Haury
 - 3) Pledge of Allegiance: Trustee Clothier led the pledge allegiance.
 - 4) Presentation: There were no presentations to the Board.
 - 5) Consent Agenda:
 - a. Minutes: September 17, 2007 regular Board meeting
A motion was made by Trustee Snyder, seconded by Trustee Ucovich to accept Item 5a Board minutes as presented, unanimously adopted.
 - b. Financial Report: Trustee Ucovich requested this item be pulled for further discussion
 - o In-house warrant list
 - o Budget update*Trustee Ucovich requested budget account information.*
A motion was made by Trustee Ucovich, seconded by Trustee Clothier to accept Item 5b the financial report as presented, unanimously adopted.
 - c. Approval of revised District Seal: *Trustee Smith requested this item be pulled for further discussion*
After discussion, the Board requested to see what other agencies use as a District Seal. Trustee Snyder requested Item 5c be tabled.
 - 6) Public Comment: There was no one from the public that wished to address the Board.
 - 7) Staff's Report:
 - a. Manager's Report: a written report was presented to the Board. There was brief discussion by the Board regarding an article written by Gus Thompson in the Auburn Journal Wednesday, September 26, 2007 that included misinformation. The Board requested of staff to obtain a legal opinion regarding the public review and copying of assessment ballots. Additionally, it was requested of staff to provide the response packet sent to the Grand Jury.

- b. Vector Ecologist's Report: a written report was presented to the Board summarizing mosquito and WNV activity in Placer County, the state, and the nation for 2007. Dr. Scott also reported that a 60-year-old woman in Lincoln has tested positive for WNV bringing the Placer County human case total to 3. California has 343 WNV positive human cases with 25 WNV-positive horses.
- c. Community Educator's Report: a written report was presented to the Board. Community Educator Beasley reported she has been very busy with outreach Mosquito School presentations to local elementary schools as well as coordinating State West Nile Virus grant public education outreach. She further reported that the District is in a collaborative program with Sac/Yolo, San Joaquin, Solano, Sutter/Yuba and Placer County for the Governor's emergency funds both for TV ads and radio ads. Further, she reported that since Whitney High School and Auburn both have TV stations that will give the message that even though it is fall season the public still needs to take precautions to prevent exposure to mosquitoes. Lastly, an update regarding the strong staff involvement and good public response to the Loomis Farm and Barn Tour as well as future scheduled Health Fairs in the Donner and King's Beach area. It was requested of staff to provide a projected list of proposed major events that the District will be participating in as part of the annual budget.
- d. Field Supervisor's Report: a written report was presented to the Board. Field Supervisor Burcham reported that at the request of Manager Bernstein, he will be providing this report as part of the agenda. It was reported that field staff have completed 746 service requests in Placer County in 2007. He further gave a detailed presentation on the distribution of operational zones, as well agricultural and water management mosquito producing sources. The Board indicated that the Report was well received and provided a much clearer picture on District operations. There was an expression of appreciation to the field staff for their diligent work. After some additional discussion regarding field operations, the Board requested that the Report be included as part of the agenda packet on a quarterly basis. The Board exclaimed that the report was very informative and answered many questions regarding where our activities are in Placer County. Also, it was requested of staff to arrange a future Tahoe area reporter "ride along" with a technician to create an area outreach article. Lastly Members of the Board also asked to arrange a future ride along with a technician to see the work being done in their areas.

8) Review correspondence: There was no correspondence to present to the Board

9) Old Business:

- a. District policy concerning service levels by area, visibility of District trucks, and the travel budget (continued from 9/17/07). The Board expressed their desire to assure, that within reason, the public is receiving the same level of protection wherever they live in Placer County.

10) New Business:

- a. Semi-permanent Office Facility design plan, costs and installation timeline. Manager Bernstein presented the Item to the Board. He indicated to the Board that once the process is started, barring any unforeseen delays, the project should take about six months to complete. Also, it was requested that the Building committee review and recommend a site plan to place the modulares.

A motion was made by Trustee Snyder seconded by Trustee Stackpoole to approve the expenditure, the plans and submitted bid not to exceed \$250,000 and that Manager Bernstein will have discretion to meet the ADA requirements between both plans and is authorized to proceed to place the order with Gary Doupnik Manufacturing, Inc. Motion passed with Trustee Clothier abstaining.

b. Authorization and approval to proceed with the implementation of a Building Reserve Investment Pool Fund, through the Local Agency Investment Fund (LAIF), under the State of California Treasurer. Manager Bernstein presented the Item to the Board. After some discussion it was requested by the Board to seek the recommendation of the Budget Committee to determine the establishment of an account with LAIF.

c. Changing short term and long term regular meeting schedule.
A motion was made by Trustee Ucovich, seconded by Trustee Clothier to change the regular Board meeting date to the 2nd Thursday of the month, pending checking with all Trustee schedules to assure no conflicts with their schedules, starting January 2008, unanimously adopted.

d. Resolution 2007-12: Emending and Re-appropriating Midyear 2007-08 District Operating Budget. Manager Bernstein presented the Item to the Board. The Budget from the Staff Report on Proposed Assessment for Increased Service Levels and Permanent Facility Acquisition was recommended for approval. However, since the Budget was a midyear appropriation, the Board requested that for the short term, all new assessment revenues be placed in a temporary account. Additionally, the Board suggested that the Budget Committee convene and propose an amended budget to be forwarded to the full Board for adoption. *A motion was made by Trustee Stackpoole, seconded by Trustee Clothier to adopt Resolution 2007-12 as corrected to maintain the existing budget and establish a new revenue account line item for the new assessment revenues to be appropriated as needed. Adopted by roll call vote.*

Ayes: Trustee Clothier, Trustee Smith, Trustee Snyder, Trustee Stackpoole, Trustee Ucovich

Noes: ∅

Absent: Trustee Blackmun, Trustee Cunningham

Abstain: ∅

e. Resolution 2007-13: *A motion was made by Trustee Snyder seconded by Trustee Stackpoole to adopt Resolution 2007-13, a resolution of the Board of Trustees of the Placer Mosquito and Vector Control District delegating custodial responsibilities and monetary expenditure limits for its petty cash account. Adopted by roll call vote.*

Ayes: Trustee Clothier, Trustee Smith, Trustee Snyder, Trustee Stackpoole, Trustee Ucovich.

Noes: ∅

Absent: Trustee Blackmun, Trustee Cunningham

Abstain: ∅

f. *A motion was made by Trustee Stackpoole seconded by Trustee Ucovich to engage professional services from Bickmore and Associates to perform mandated GASB post retirement medical costs actuarial study not to exceed \$7,500 unanimously adopted.*

g. Mosquito control around organic crops. Manager Bernstein presented the Item to the Board. He indicated that he has been collaboratively working with other Districts to develop a sensible and cost effective approach to controlling the ever increasing costs associated organic rice. Further, he explained that there is a possibility that there is a move to re-evaluate how less costly mosquito control materials can be approved for use on organic rice. Trustee Ucovich indicated that there should be a reasonable timeframe of nine months to allow the decision makers and stakeholders to make the changes. He indicated that if the re-evaluation process does not make significant progress in a reasonable time, the District will be compelled to pass on the increased costs associated with organic rice directly on to the grower.

11) Committee Reports: The Board called for the Budget Committee, the Building Committee and the Personnel – Ad Hoc Benefits Committee meet before the next regular Board meeting. The Board suggested that the 3rd Thursday of each month will be set aside for Committee Meeting days as needed.

12) Open Time for Board or Staff Comments:

Vector Ecologist Scott asked what specifically is the charge of the Benefits Committee. Trustee Stackpoole explained the purpose of the Committee is to determine what the District does provide as benefits, who receives the benefits and why, and are benefits ratified or past practice. Additionally, if they are past practice they must be written in a MOU.

13) Closed Sessions:

Closed Session: Conference with District designated labor negotiator, Mitchell Bernstein, regarding Placer County Employees Associations and effected employees.

Closed Session: Public Employee Performance Evaluation of General Manager

(Due to the lengthy meeting, the closed sessions were not held and were continued to the November 19th meeting.)

14) Announcement of next regular Board meeting: The next regular Board meeting will be held Monday, November 19, 2007, at 4:30pm at the Placer MVCD Office, 150 Waverly Dr, Lincoln, CA.

The District Office will be closed November 12th in observance of Veteran's Day, November 22nd and 23rd in observance of Thanksgiving

15) Adjournment: President Smith adjourned the meeting at 7:07 p.m.

Minutes approved and dated, this 19th day of November, 2007 by me after passage

Harlin Smith, Board President _____

Attest

Mitchell J. Bernstein, General Manager _____