

Placer Mosquito Abatement District
Board of Trustees Regular Board Meeting
MINUTES

Monday, November 13, 2006, 4:00pm
Placer MAD Office, 150 Waverly Drive, Lincoln, CA 95648

Board of Trustees

Lincoln	Ray Sprague (President)	Placer-at-Large	Galen Clothier
Rocklin	Harlin Smith (V. President)	Colfax	Sherrie Blackmun
Loomis	Miguel Ucovich	Auburn	Bob Snyder
Roseville	John Cunningham		

1) Call to Order:

The meeting was called to order at 4:02pm.

2) Roll Call and Determination of Quorum:

The roll was called by Vicki Siefer. Trustees Blackmun, Clothier, Cunningham, Smith, Snyder, Sprague, Ucovich, were present.

Staff members Jamesina Scott and Vicki Siefer were present.

John Bliss and Jeanette Hynson from SCI Consulting Group were present.

3) Pledge of Allegiance:

Trustee Snyder led the Pledge of Allegiance.

4) Old Business:

- a. Closed Session for public appointment or employment of Manager.
The closed session was cancelled.

- b. Oral presentation by John Bliss and Jeanette Hynson from SCI Consulting Group regarding survey and ballot proposal.
John Bliss answered questions from the Board clarifying details of the survey and the balloting process and associated costs. Trustee Ucovich asked that the ballots be printed in two colors rather than just black and white.

Mr. Bliss and Ms Hynson reviewed drafts of the surveys for Lincoln residents and for the residents of the rest of Placer County.

There was a discussion about how to phrase the proposed amount that property owners pay in the surveys. Trustee Snyder wanted to include language in the ballot and, if possible, the survey as well that clearly explains that Lincoln property owners' existing per parcel property tax is capped at \$15.00.

The Board asked that that part of the survey reads as follows for Lincoln:

Would you support the continuation of the mosquito abatement special tax you currently pay of \$13.78 (or whatever the property owner's present tax is) per year and add an annual assessment of \$5.00/\$8.00 for your property(s) with an annual inflation adjustment in future years not to exceed 3% per year on both the tax and assessment.*

*Half of the ballots will be printed with lower rate increase (\$5.00), half will be printed with the higher rate increase (\$8.00)

The Board asked that that part of the survey reads as follows for the rest of Placer County:

Would you support the continuation of the mosquito abatement assessment you already pay with an increase in this annual assessment from \$13.78 (or whatever the property owner's present annual benefit assessment is) per year to \$18.78/\$21.78 for your property(s)?*

Mr. Bliss will meet with PMAD senior staff members to review the survey's content before the next Board meeting on Dec. 11, 2006.

The surveys are changeable until about mid-December when they are printed. The document must be set by January 1 for mailing on January 15, 2007.

No action was taken by the Board.

- c. Modifications of lease with the City of Lincoln by District's attorney.

Action Item:

A motion made by Trustee Clothier to adopt the modified lease, and was seconded by Trustee Ucovich. A vote was taken, and the Board voted unanimously to accept the modified lease.

5) Consent Agenda: Action Item

A motion made by Trustee Snyder to accept the Consent Agenda as written, and seconded by Trustee Smith; the motion was approved unanimously.

- a. Minutes
- b. Financial Report:
 - In-house warrant list
 - Budget update

6) Public Comment: *None.*

7) Staff's Report:

- a. Manager's Report: Manager Dill submitted a written report.
- b. Vector Ecologist's Report

Vector Ecologist Jamesina Scott gave an oral report updating West Nile virus activity in Placer County for 2006 (8 human cases; 1 equine case; 12 WNV+ dead birds; 23 WNV+ mosquito pools; 17 flavivirus-positive sentinel chickens from 4 flocks). She also reported that the tick/ Lyme disease surveillance program has started for the 2006-07 season.

8) Review correspondence:

- a. Serene Lakes letter. *A letter was received from the President of the Serene Lakes Property Owners Association commending Phil Garlington and the District for a good job this summer.*

9) New Business:

- a. Nominations for 2007 Board Officers

* Half of the ballots will be printed with lower rate increase (\$5.00), half will be printed with the higher rate increase (\$8.00)

Trustee Clothier made a motion nominating Trustee Smith for Board President; Trustee Ucovich seconded the motion. Trustee Ucovich made a motion to close the nominations for President, and Trustee Clothier seconded the motion. The Board voted unanimously to close the nominations for President, and voted unanimously to elect Trustee Smith as Board President for 2007.

Trustee Clothier made a motion to nominate Trustee John Cunningham for Board Vice-President, however Trustee Cunningham declined the nomination. Trustee Sprague made a motion nominating Trustee Snyder for Board Vice-President; Trustee Clothier seconded the motion. Trustee Cunningham made a motion to close nominations for President, and Trustee Ucovich seconded the motion. The Board voted unanimously to close the nominations for Vice-President, and voted unanimously to elect Trustee Snyder as Board Vice-President for 2007.

b. *Action Item: Resolution 2006-11 – Dry Period Financing*

A motion to accept the resolution was made by Trustee Ucovich, and seconded by Trustee Smith. A roll call vote was taken, and the motion passed unanimously.

		Yes	No	Abstain	Absent
Ray Sprague	City of Lincoln	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Harlin Smith	City of Rocklin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Galen Clothier	Placer-at-Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Cunningham	City of Roseville	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miguel Ucovich	Town of Loomis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherrie Blackmun	City of Colfax	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Snyder	City of Auburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Totals		7	0	0	0

c. *Proposal for construction on existing house at new District site*

The Board felt that the cost estimate for renovating the existing house was very high for an interim facility. Trustee Snyder suggested that the present modular building and any additional temporary modular buildings be situated at that site in a manner that would accommodate the construction of a permanent facility. Trustee Ucovich had questions regarding the estimate, and the Board approved that he call the contractor, Frank Webb, to follow up. The Board opted to table this discussion until the December Board Meeting when Manager Dill could provide details regarding the cost estimate.

d. *Presentation of District Audit – Action Item*

A motioned was made by Trustee Smith to accept the audit as presented, and was seconded by Trustee Clothier. The Board voted unanimously to accept the audit.

10) Committee Reports: None.

11) Open Time for Board or Staff Comments:

Trustee Ucovich asked about the accounting software program. Vicki Siefer provided an update on the various accounting software packages; we have requested estimates,

and are waiting for replies from 3 software vendors. President Sprague asked that at the December Board meeting, Manager Dill provide more details about why we are not using the same software that the Town of Loomis does.

Trustee Clothier commended Vicki Siefer for the good audit.

Trustee Snyder asked what the Board is going to do about hiring a District Manager. The Board discussed the merits of advertising for a new District Manager now versus waiting until the new benefit assessment is completed. The Board is concerned that waiting until the benefit assessment passes will cause the District to be seeking a manager during the mosquito season again and make it difficult to find a good applicant. Trustee Clothier indicated that Mark Novak declined because of serving at the pleasure of the Board, and he was concerned about job stability.

Trustee Ucovich suggested that the Board hire a headhunter to find candidate(s) for the District Manager position. Trustees Snyder, Smith, and Ucovich want to advertise for a District Manager as soon as possible. The Board asked that the staff provide cost estimates at the December Board Meeting for hiring a headhunter to seek a new District Manager.

The Board asked that the Discussion of Advertising for a District Manager be included in the December Board Meeting agenda.

12) Announcement of next regular Board meeting:

The next regular Board meeting will be held Monday, December 11, 2006 at 3:00pm at the Placer MAD Office, 150 Waverly Dr, Lincoln, CA.

The District Office will be closed the following days in November:
November 10, 23 and 24 are District holidays.

The District Office will be closed the following days in December:
December 25 is a District holiday.

13) Adjournment:

The meeting was adjourned at 5:24pm.