

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting
MINUTES

Thursday, March 13, 2008 4:30pm
Placer MVCD Office, 150 Waverly Drive, Lincoln, CA

Board of Trustees

Auburn	Bob Snyder (President)	Loomis	Miguel Ucovich
Roseville	John Cunningham (V. President)	Placer-at-Large	Galen Clothier, Ph.D.
Colfax	Sherrie Blackmun	Rocklin	Harlin Smith
Lincoln	Linda Stackpoole		

(Special note: Due to the untried operation of the audio recorder during closed session, the data on the digital media was severely corrupted. An attempt to recover the lost data by a data recovery service proved to be unsuccessful.)

- 1) Call to Order: President Snyder called the meeting to order at 4:30 p.m.
- 2) Roll Call and Determination of Quorum: Trustees Blackmun (arrived at 4:35 pm), Clothier, Cunningham, Smith, Snyder and Ucovich present. Trustees Stackpoole absent.
District employees present: General Manager Bernstein, Vicki Siefer, Kelly Burcham, John McCulloch, and Rita Haury
- 3) Pledge of Allegiance: President Snyder led the pledge of allegiance.
- 4) Presentation: Trustee Ucovich gave an oral and written report from the AMCA annual conference Trustee Clothier and he attended. He reported that he found the conference very informative. Trustee Clothier said the conference had good, useful information and found it very worthwhile (no written report presented).
- 5) Agenda Review: *A motion was made by Trustee Ucovich, seconded by Trustee Smith to move item 11 to follow item 5, unanimously approved.*
- 11) Old Business:
 - a. **Presentation by District retained real estate consultant Greg Cline on the District facility counter-offer.** *There was a presentation to the Board by District retained real estate consultant Greg Cline regarding the District facility counter-offer.*
 - b. **Discussion and Board Direction on the acquisition of a District Facility**
After discussion the Board proposed the following strategy:
 1. *The Board can make no counter-offer on the purchase of the property at 570 Business Park Dr., Lincoln, CA and wait and see if more commercial properties become available.*

Closed Session: *There was a conference with District real property negotiator Mitchell Bernstein regarding terms and conditions for purchase of property at 570 Business Park Dr., Lincoln, CA.*

President Snyder reported that the Board will not counter-offer at this time but will continue looking for new District facility opportunities.

- c. Public Comment: No one from the public wished to address the Board.
- d. Consent Agenda: *A motion was made by Trustee Smith, seconded by Trustee Clothier to accept consent agenda as presented, unanimously adopted.*
- e. Staff's Report:
 - a. Manager's Report: *General Manager Bernstein gave a written and oral report.*
- f. Review correspondence: There was no correspondence to present to the Board.
- g. Building Committee Report: *The Building Committee recommended the following to the Board:*
 - o *It is a buyers market*
 - o *The building at 570 Business Park Dr., Lincoln, CA has security and design problems*
 - o *The Board could consider the purchase of a pre-fabricated steel building*

(Item 13 is out of order per consensus of the Board.)

13) Other Committee Reports: Exit Interview with Dr. Jamie Scott

Dr. Scott gave an oral exit interview before the Board. Essentially she expressed her dissatisfaction of the working environment at the District under the current management. She expressed her opinion about the inadequacies of the leadership, capabilities, and technical knowledge expertise of the General Manager. She stated that she would not recommend the job to any potential candidates under the current Management.

12) New Business:

a. Resolution 2008-01: A motion was made by Trustee Clothier, seconded by Trustee Ucovich to adopt resolution 2008-01 Amendment of Conflict of Interest Code of the Placer Mosquito and Vector Control District to reflect changes to Appendix B; the District's name change, adds the position of Field Supervisor and changes the position of Manager to General Manager, adopted by roll call vote:

Ayes: Trustees Blackmun, Clothier, Cunningham, Smith, Snyder, Ucovich

Noes: 0

Absent: Trustee Stackpoole

Abstain: 0

b. Resolution 2008-02 A Resolution Directing the Preparation of the Engineer's Reports for the Placer Mosquito and Vector Control District Benefit Assessment.

Resolution 2008-02: A motion was made by Trustee Smith, seconded by Trustee Cunningham to adopt resolution 2008-02 a Resolution Directing the Preparation of the Engineer's Reports for the Placer Mosquito and Vector Control District Benefit Assessment, adopted by roll call vote.

Ayes: Trustees Blackmun, Clothier, Cunningham, Smith, Snyder, Ucovich

Noes: 0

Absent: Trustee Stackpoole

Abstain: 0

c. Standing Committee assignments by newly elected Board President for 2008.
Changes to Board Standing Committees for 2008- President Snyder and Vice President Cunningham will serve on the Personnel Committee for 2008. (Outgoing President Smith will not serve on this committee for 2008). There were no other changes made to the standing Board committees for 2008.

d. Distribution of Financial Audit Report for Fiscal Year 2006-07 for consideration of approval at the next regular meeting. *General Manager Bernstein Distributed the Financial Audit Report for Fiscal Year 2006-07. Board action on the Audit will be added to the April 10, 2008 agenda.*

e. Adopt proposed timeline to fulfill the entomological/biological component of the District's vector-borne disease surveillance program according to the following General Manager recommendations:

- i) For the short term, authorize the General Manager to create, recruit and fill a limited-term biologist/entomologist position at pay scale up to \$25.00 per hour.**
- ii) For the short term, authorize the General Manager to enter into an agreement with collaborating district for temporary entomological services on a fee for service basis.**
- iii) Concurrently, for the long term, authorize the General Manager to begin the recruitment and hiring of the currently vacant Entomologist/Biologist position.**

A motion was made by Trustee Ucovich, seconded by trustee Clothier to approve the item in its entirety and to authorize a pay rate of \$35.00 per hour for the limited term Entomologist/Biologist. adopted by roll call vote:

Ayes: Trustees Blackmun, Clothier, Cunningham, Smith, Snyder, Ucovich

Noes: 0

Absent: Trustee Stackpoole

Abstain: 0

f. Authorize pay scale change for seasonal employees first season from \$10.00 per hour to \$12.00 per hour.

A motion was made by Trustee Clothier, seconded by Trustee Ucovich to raise the pay scale for the seasonal employees first season from \$10.00 per hour to \$12.00 per hour, adopted by roll call vote:

Ayes: Trustees Blackmun, Clothier, Cunningham, Smith, Snyder, Ucovich

Noes: 0

Absent: Trustee Stackpoole

Abstain: 0

g. Discussion on changing office hours of operation to coincide with more standard business hours.

There was a discussion on changing office hours of operation to coincide with more standard business hours. The General Manager was directed to provide a plan at the next regular meeting for consideration by the Board.

h. Hear General Manager presentation on the District's long term capital outlay, proposed staffing and proposed office locations.

General Manager Bernstein gave a strategic planning video presentation on the District's long term capital outlay, proposed staffing and proposed office locations. Determination of service levels and staffing were continued to the next regular meeting for further consideration by the Board.

- 14) Open Time for Board or Staff Comments: The Board expressed their appreciation to Dr. Jamie Scott and wished her well in her upcoming endeavor.
- 15) Announcement of next regular Board meeting: The next regular Board meeting will be held on Thursday, April 10, 2008 at 4:30pm at the Placer M&VCD Office, 150 Waverly Dr, Lincoln, CA.
There are no District holidays scheduled for the month of March and April.
- 16) Closed Session: Public employee performance evaluation: Title: General Manager
- 17) Adjournment: President Snyder adjourned the meeting at 8:00 p.m.

Minutes approved, this 10th day of April, 2008 by me, after passage by the Board

Bob Snyder, Board President _____

Attest

Mitchell J. Bernstein, MPA General Manager _____