

Placer Mosquito & Vector Control District
Board of Trustees Special Board Meeting/Public Meeting
MINUTES

Thursday July 10, 2008 4:00pm
Placer MVCD Office, 150 Waverly Drive, Lincoln, CA

Board of Trustees

Auburn	Bob Snyder (President)	Loomis	Miguel Ucovich
Roseville	John Cunningham (V. President)	Placer-at-Large	Galen Clothier, Ph.D.
Colfax	Sherrie Blackmun	Rocklin	Harlin Smith
Lincoln	Linda Stackpoole		

- 1) Call to Order: President Snyder called the meeting to order at 4:00 p.m.
- 2) Roll Call and Determination of Quorum:
Trustees Clothier, Smith, Snyder, Ucovich present
District Employees present: Vicki Siefer, Kelly Burcham, Linda Beasley, Jason Smith, George Goss, Rita Haury
Guests: District Counsel, Dick Shanahan, District Engineer of Work, John Bliss, SCI., Inc.
Chuck Beesley, Jerome Heilig, Melissa Smith
- 3) Pledge of Allegiance: President Snyder led the pledge of allegiance.
- 4) Convene Public Hearing: President Snyder convened the Public hearing at 4:02 p.m.
- 5) Close Public Hearing: The Public hearing was closed at 4:04 p.m.
- 6) Reconvene Special Board meeting: The Special Board meeting was reconvened at 4:05 p.m.
- 7) Report from President regarding Public Hearing: No one from the public wished to address the Board regarding the ordering of the Services, and Levy of the Assessments for fiscal year 2008-09.
- 8) Agenda Review: Per Board consensus Item 9 Closed Session be moved to follow item 18 on the agenda.
Trustee Stackpoole present at 4:09 p.m.
- 9) Closed Session: Per Board consensus this item will follow Item 18 on the agenda.
- 10) Report from the President regarding action taken during Closed Session:
- 11) Public Comment: No one from the public wished to address the Board.
- 12) Old Business:
 - a. District retained real estate consultant Greg Cline was absent from the meeting. This item was postponed.
 - b. Field Supervisor Kelly Burcham reported on the progress of purchasing the property at 2021 Opportunity Dr., Roseville. The roof and HVAC inspections have been done and the Environmental Phase 1 has been completed. There is damage to one of the structural columns, the District is negotiating with the seller on repair of this structure. Kelly will be meeting with District retained architects William and Paddon Tuesday July 15th at 8am. *A motion was made by Trustee Smith seconded by Trustee Ucovich to form an Ad Hoc Committee with Trustee Ucovich, Clothier and Snyder as members to meet with the architect, unanimously adopted.* This meeting will be a preliminary scoping meeting for the architects to ask the District questions regarding the building

and what the District wants. The Board would like to make sure of the ratio of office space to parking spaces that the City of Roseville requires and hazardous material guidelines. District Counsel Dick Shanahan suggested that the Ad Hoc committee work with the seller and owner regarding negotiations for the repair of the roof and damaged structural column in the building. The Board discussed a list of items Trustee Clothier presented to the Board that were included in the property inspection report that needs to be addressed.

- 13) Consent Agenda: *A motion was made by Trustee Smith seconded by Trustee Ucovich to accept Board minutes as presented, unanimously adopted.*
A motion was made by Trustee Smith seconded by Trustee Stackpoole to accept financial reports as presented, unanimously adopted.

14) Staff Reports:

- a. Disease Surveillance Report: a written report was presented. There has been no reportable WNV activity in Placer County in 2008.
- b. Public Outreach Representative Report: a written report was presented. The Board complimented Linda Beasley for getting the press release out regarding "green pools" in Placer County in a timely manner.
- c. Field Supervisor:
Building timeline: Kelly Burcham reported that the boundary survey on the building at 2021 Opportunity Dr., Roseville should be done in 10-14 days.
The District is trying to have design options done by July or August.
September to October tenant improvements should be done.
District operations should move into new District building around November. Kelly handed out preliminary drafts of new District facility layout to Board members.
District Counsel Dick Shanahan reported that the timeline from Prager and Sealy concerning bond financing is:
The bond sale and funds released should close August 21, 2008,
escrow should close August 29, 2008 and
pricing details on bond financing should be released the second week in August.
Operations: The District has been quite busy checking "green pools" in Placer County. District technicians, John McCulloch and Mike Ashley, have been working on this problem full time. City and Town Code Enforcement Units has been quite helpful in locating green pools. The District has just started putting mosquitofish in some green pools and leaving a sign on the gate letting neighbors know this action has been done. The District has been doing aerial larviciding in the rice. The smoke and high temperatures in the area has hampered treatment. There was a discussion regarding green pools in Placer County.

15) New Business:

- a. Employee/District MOU: This item was postponed. The MOU will be discussed during closed session.
- b. Resolution 2008-08: *A motion was made by Trustee Clothier seconded by Trustee Ucovich to adopt Resolution 2008-08 A Resolution Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2008-09 for the Mosquito Control District and the East County Mosquito and Disease Control District, unanimously adopted by roll call vote.*
- c. Resolution 2008-09: *A motion was made by Trustee Ucovich seconded by Trustee Smith to adopted Resolution 2008-09 A Resolution Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of*

Assessments for Fiscal Year 2008-09 for Expanded Services and Permanent Facility Assessment, unanimously adopted by roll call vote.

- d. Resolution 2008-10: *A motion was made by Trustee Stackpoole seconded by Trustee Clothier to adopt Resolution 2008-10 A Resolution Ordering the Approval of 2008-09 Lincoln Special Tax Report and Directing the Levying of Taxes, unanimously adopted by roll call vote.*

John Bliss, District Engineer of Work, reported to the Board that the District assessments for 2008-09 will total \$22.84 with a CPI increase of 3%. Trustee Ucovich asked John Bliss, "When does the District need to let SCI know that the Board does not want to add the CPI to the assessments"? John Bliss answered "As soon as the District knows they need less tax monies for operations they need to contact SCI". There was a discussion by the Board on the Grand Jury Report for 2007. The District was part of this report. A full copy will be given to the Board.

- e. Report from Budget Committee: The Budget committee reported that they had met many times with excellent cooperation from the District staff. They complimented Administrative Office Manager Vicki Siefer on the way the budget was broken down. *A motion was made by Trustee Smith seconded by Trustee Ucovich to change the 2008-09 budget to reflect one Senior Vector Biologist with a top pay scale of \$84,000 and one Vector Biologist 1 with a top pay scale of \$54,000 (as shown in the budget) and the \$30,000 increase in pay adjustment to the Senior Vector Biologist to come from District Budget Reserves, unanimously adopted.*
- f. Resolution 2008-11: *A motion was made by Trustee Ucovich seconded by Trustee Clothier to adopt Resolution 2008-11 A Resolution Adopting the Countywide District Budget for Fiscal Year 2008-09, unanimously adopted by roll call vote.*
- g. Petty Cash Account: This item postponed until the August 14th regular Board meeting.
- h. Resolution 2008-12: This item postponed until the August 14th regular Board meeting.
- i. Resolution 2008-13: *A motion was made by Trustee Stackpoole seconded by Trustee Ucovich to adopt Resolution 2008-13 Emending the District Budget for Fiscal Year 2007-08, transferring \$50,000 from Category 2549-Construction Projects to Category 1015 Salaries-to cover severance pay for General Manager, unanimously adopted by roll call vote*

16) Committee Reports: There were no committee reports to present to the Board.

17) Open Time for Board or Staff Comments: Trustee Ucovich complimented the District staff for doing an excellent job of mosquito control. The mosquito problem seems low this year. President Snyder complimented Vicki Siefer, Kelly Burcham and Rita Haury on managing the District and stepping up and filling the gaps when needed.

18) Closed Session: Held pursuant to Public Appointment of Interim General Manager position.

9) Closed Session: Held pursuant to Section 54957.6: Labor negotiations with the Placer Mosquito and Vector Control District Employees Association and Placer Mosquito and Vector Control District Association of Confidential and Managerial Employees.

19) Closed Session: Held pursuant to Section 5495618: Regarding purchase of property at 2021 Opportunity Dr. Roseville, CA. *This closed session was cancelled per advice from District Counsel Dick Shanahan. The District is not in negotiations at this time; it is an open session item.*

20) Report from President regarding action taken during Closed Sessions: President Snyder reported the Board of Trustees has hired Chuck Beesley as Interim District General Manager. No other reportable action was taken.

21) Announcement of next regular Board meeting: The next regular Board meeting will be held Thursday, August 14, 2008, at 4:30 p.m., at the Placer Mosquito and Vector Control District Office, 150 Waverly Dr., Lincoln, CA 95648.

There is no District holiday scheduled for the month of August

22) Adjournment: The meeting was adjourned at 6:45 p.m.

Minutes approved by the Board and dated, this 14^h day of August, 2008 by me after passage

Bob Snyder, Board President: _____

Attest:

Rita Haury, Clerk of the Board _____