

**Placer Mosquito Abatement District
Board of Trustees - Regular Board Meeting
Minutes**

January 9, 2006 4:00pm

Placer M A D Office, 150 Waverly Drive, Lincoln, CA

- 1. Call to Order: Meeting was called to order by President Sprague at 4:02pm.**
- 2. Roll Call and Determination of Quorum: Trustees Cunningham, Blackmun, Smith, Sprague, Clothier, Snyder and Ucovich present. No absentees.**
- 3. Pledge of Allegiance: Trustee Ucovich lead the pledge of allegiance.**
- 4. Presentation: There were no presentations.**
- 5. Consent Agenda: Action Item**
 - a. Minutes of December 12, 2005:**
 - b. Financial Report:**
 - 1. In-house warrants:**
 - 2. Budget update:**

A motion was made by Trustee Blackmun seconded by Trustee Cunningham to accept the consent agenda, unanimously adopted.
- 6. Public Comment: Vic Freeman from Lincoln issued an invitation to Manager Dill and Vector Ecologist Dr. Jamie Scott to attend the Lincoln Hills quarterly community meeting January 24th at 3:00pm. The agenda includes a lecture concerning the Avian Flu - Fact or Fiction.**
- 7. Staff Report:**
 - a. Manager's Report: Manager Dill reported that the District is preparing for an active mosquito season and will be hiring seasonal workers in the near future.**
 - b. Vector Ecologist's Report: Dr. Jamie Scott gave a written report. She reported that she will be giving 2 poster presentations at the MVCAC Annual Conference January 20th -February 1st in Reno, Nevada. The number of human cases of West Nile virus in Placer County and California may change because it can take time to diagnose and report. She will give a report to the Board when the end-of-year totals are completed.**
 - c. Public Outreach Representative's Report: Manager Dill reported that Public Outreach Representative is now a budget line item. In 2006 the first priority for the Public Outreach Program will be to develop a mosquito**

education activity kit for elementary schools (K-8) in Placer County. The future goal is to educate elementary through high school students, the teachers, and staff, of the importance of mosquito control and self-protection.

8. **Correspondence:** The Board discussed a letter received from the District's legal council Richard Shanahan, Esq. regarding A.B. 1234 the New Ethics Training Mandate for local agencies.

9. **New Business:** *Action Item*

a. **Mobile VCMS upgrade**

A motion was made by Trustee Clothier and seconded by Trustee Blackmun to approve VCMS update/upgrade in the amount of \$14,001.00, unanimously adopted.

10. **Committee Reports:**

No Committee Reports were given

11. **Open time for Board or Staff comments:**

Manager Dill reported that the lease with the City of Lincoln is being reviewed by the District's legal council Richard Shanahan, Esq. and an update will be given to the Board when it is received.

12. **Announcement of next regular Board meeting:** The next regular Board meeting will be on Tuesday, February 14, 2006, at 4:00pm at the Placer Mosquito Abatement District Office, 150 Waverly Drive, Lincoln, CA.

13. **Old Business:**

President Sprague closed the public session and opened a closed session at 4:57p.m.

a. **Closed Session (Manager's Evaluation)**

b. **Closed Session (Job description for Administrative Office Manager)**

Closed session was adjourned and public meeting was opened at 5:30 p.m.

c. **Closed Session Report**

President Sprague gave the following report:

Manager Dill received a highly favorable evaluation from the Board.

After discussion, the Board felt that all criteria for the job description of Administrative Office Manager had been met. Vicki Siefer's job title has been changed from Field Supervisor/Map Coordinator to Administrative Office Manager.

d. **Review of Board Officer Elections**

After discussion by the Board regarding Board officer elections, there was a reversal of action taken at the December Board meeting. Since Trustee

Sprague will serve an extended 1-year term as President of the Board, the Board agreed that Trustee Smith will serve an extended term in the position of Vice President.

- 14. Adjournment: The meeting was adjourned at 5:35 p.m.**