

**Placer Mosquito Abatement District
Regular Board Meeting-Minutes
January 10, 2005**

1. **Call to Order:** Meeting was called to order by President Ray Sprague at 4:30pm. President Sprague presented outgoing president Galen Clothier with a plaque of appreciation for a job well done.
2. **Roll Call and Determination of Quorum:** Trustee Ray Sprague, Trustee Galen Clothier, Trustee Miguel Ucovich, Trustee Harlin Smith and Trustee John Cunningham present. No absentees.
3. **Public Comment:** No one from the public wished to address the Board.
4. **Staff Report:**

Manager Dill reported on a meeting with the District's attorney Dick Shanahan concerning the problem the District is having collecting abatement monies from Sierra Pacific Industries. Mr. Shanahan suggested we prepare a letter in legal language stating our position and detailing what we have done. The letter should also contain a drop dead date for payment. It was also suggested we invite a Sierra Pacific Industries representative to the February meeting. Trustee Sprague also suggested that we "cc" the letter to Lincoln City Manager Gerry Johnson and City of Lincoln Mayor Tom Cosgrove.

No report was given to the Board by the Vector Ecologist.
5. **Minutes of December 13, 2004:** *A motion was made by Trustee Clothier to accept minutes of December 13th, 2004 regular meeting, seconded by Trustee Smith, motion adopted.*
6. **Financial Report:**
 - a. **In-house warrants:** *A motion was made by Trustee Ucovich to accept in-house warrants for December 2004, seconded by Trustee Clothier, motion adopted.*
 - b. **Budget up-date:** No action needed.
7. **Correspondence:** The Board discussed the Certification of Completion received from LAFCO certifying the completion of east county annexation.
8. **Old Business**

a. January 10th the city of Auburn will be appointing a representative to the Placer MAD Board. Colfax will be making their appointment January 11th.

The Placer County Board of Supervisors will be appointing a representative January 18th, 2005.

b. Trustee Smith (in the place of Trustee Clothier) will be representing the Board at the MVCAC annual meeting January 30th through February 2nd in Monterey. Manager Dill, Vector Ecologist Dr. Jamie Scott and Field Supervisor will be attending.

c. Manager Dill reported that the annual District audit is almost complete. The Board will be receiving bound copies as soon as they are available.

9. New Business

a. Drafts were presented to the Board for their review to change the name and job description of the Field Supervisor/Mapping Coordinator to Administrative Office Manager and the Secretary/Receptionist to Administrative Office Assistant. The Board felt a Personnel Committee should be formed to review personnel changes (it will be combined with the Manager's Evaluation Committee). It was also suggested that this committee consist of the President and Vice President of the Board.

The Manager's evaluation will be at the next regular Board meeting held February 14th, 2005. The meeting will start at 4:00pm with a closed session at the end of the meeting.

10. Committee Reports:

President Sprague requested that a list of all Board committees and their members be part of the Board packet for the February 14th meeting.

11. Open time for Board or Staff comments:

Trustee Ucovich requested information concerning the cost to the District to have finances done by the County, and cost to District by Paychex for employee compensation and filing procedures.

Governor Schwarzenegger has a proposal to revamp PERS. Trustee Ucovich requested that the District investigate information on this proposal so the Board can be proactive to support or reject this proposal.

12. **Announcement of next regular Board meeting: The next regular Board meeting will be on Monday, February 14, 2004, at 4:00pm at the Placer Mosquito Abatement District Office, 150 Waverly Drive, Lincoln, CA.
(Please note time change of next regular meeting)**
13. **Adjournment: Meeting was adjourned at 5:30pm.**