

Placer Mosquito & Vector Control District  
Board of Trustees Special Board Meeting  
MINUTES

Thursday February 7, 2008 5:30pm  
Placer MVCD Office, 150 Waverly Drive, Lincoln, CA

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Board of Trustees

Auburn	Bob Snyder (President)	Loomis	Miguel Ucovich
Roseville	John Cunningham (V. President)	Placer-at-Large	Galen Clothier, Ph.D.
Colfax	Sherrie Blackmun	Rocklin	Harlin Smith
Lincoln	Linda Stackpoole		

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- 1) Call to Order: President Snyder call the meeting to order at 5:30 p.m.
- 2) Roll Call and Determination of Quorum: Trustees Clothier, Cunningham, Smith, Snyder, Stackpoole and Ucovich present. Trustee Blackmun absent.  
District Employees: General Manager Bernstein and Rita Haury present
- 3) Pledge of Allegiance: President Snyder led the pledge of allegiance.
- 4) Agenda Review: There were no changes made to the agenda.
- 5) Public Comment: There was no one from the public that wished to address the Board.
- 6) Consent Agenda: *Action Item*

- a. Minutes:
- b. Financial Report:
  - In-house warrant list
  - Budget update
  - i. Mid-year budget adjustments authorization

Trustee Cunningham asked why the District is still paying for uniform shirts and reimbursing the techs for pants and not providing full uniforms. General Manager Bernstein and Trustee Stackpoole said that this is an item that is being negotiated between the District and the Associations.

*A motion was made by Trustee Ucovich, seconded by Trustee Smith to accept items 6a, b(i.) with a change made to the minutes of January 10, 2008 reflecting Trustee Blackmun present at 4:38 p.m., unanimously adopted by roll call vote.*

Ayes: Trustees Clothier, Cunningham, Smith, Snyder, Stackpoole, Ucovich      Noes: 0  
Absent: Trustee Blackmun      Abstain: 0

ii. Authorization of General Manager to administer all aspects of the District's US Bank commercial banking account with full signature authority to move funds in and out of the Commercial Banking account and to add or delete any other signatories on the account.

After discussion the Board took the following action:

*A motion was made by Trustee Cunningham, seconded by Trustee Ucovich that the US Commercial Banking account shall require two signature authorities and remove Mr. Charles H. Dill from the account, unanimously adopted by roll call vote.*

Ayes: Trustees Clothier, Cunningham, Smith, Snyder, Stackpoole, Ucovich      Noes: 0  
Absent: Trustee Blackmun      Abstain: 0

*A motion was made by Trustee Ucovich, seconded by Trustee Smith that the President and Vice President be authorized to sign with the General Manager on US Commercial Banking account, unanimously adopted by roll call vote.*

Ayes: Trustees Clothier, Cunningham, Smith, Snyder, Stackpoole, Ucovich      Noes: 0  
Absent: Trustee Blackmun      Abstain: 0

7) Report from Building Committee:

General Manager provided the Building Committee with a conceptual cost estimate with some numbers on it. The Building Committee recommends the following:

- o The Building Committee compared the two proposed properties; Tara Ct. in Rocklin and Business Park Dr. in Lincoln. All factors taken into account the Building Committee recommends that an offer be made to purchase the property at 570 Business Park Dr. in Lincoln CA.
- o The District finance a 30 year bond that has the ability to be paid off after ten years
- o The District use a facility space planner and the Building Committee be involved in the initial discussion with the space planner, and periodically meet with them thereafter, to make sure the designs are consistent with state standards and efficient for our uses.

The General Manager has included in the packet a timetable for how long the process will take.

8) Old Business:

a. Discussion and possible action on the purchase of a District facility.

After discussion the Board decided that the full Board will meet with the space planner when the initial space planning begins.

*Trustee Blackmun arrived at 5:56 p.m.*

9) Closed Session:

a. Held pursuant to Section 54956.8: Conference with District designated real property negotiator Mitch Bernstein regarding the property at 570 Industrial Park Dr., Lincoln, CA, including price and terms of payment.

10) Consider the following authorizations and direct General Manager to:

Items i., iv., v., & vii.)

*A motion was made by Trustee Clothier, seconded by Trustee Ucovich to: Item i) authorize General Manager to offer Purchase and Sale Agreement to seller for the purchase of District facility with terms and conditions as determined by the Board, Item iv) authorize General Manager, at his discretion, to determine the necessity of Phase One Environmental Assessment of above property and authorize the General Manager to solicit informal bids for the process as deemed necessary, Item v) authorize the expenditure of up to \$25,000 to be placed in an escrow account for the property purchase deposit, Item vi) authorize General Manager to sign any necessary documents related to the offer to seller, adopted by roll call vote.*

Ayes: Trustees Blackmun, Clothier, Cunningham, Smith, Snyder, Stackpoole, Ucovich  
Noes: None      Absent: None      Abstain: None

*Item ii.) A motion was made by Trustee Ucovich, seconded by Trustee Clothier to accept Item ii) authorize General Manager to proceed with optimal financing mechanism as determined by the Board for the purchase of facility, adopted by roll call vote.*

Ayes: Trustees Blackmun, Clothier, Cunningham, Smith, Snyder, Stackpoole, Ucovich  
Noes: None      Absent: None      Abstain: None

Item iii.) A motion was made by Sherrie Blackmun to amend Item iii to read "not to exceed \$12,500", unanimously adopted.

A motion was made by Trustee Clothier, seconded by Trustee Smith to accept Item iii (as revised) working with the Board throughout the process, authorize General Manager to begin the interior facility design process with District retained architectural firm of Williams and Paddon by authorizing a contractual agreement at an amount not to exceed \$12,500, adopted by roll call vote.

Ayes: Trustees Blackmun, Clothier, Cunningham, Smith, Snyder, Stackpoole, Ucovich  
Noes: None Absent: None Abstain: None

Item vii.) A motion was made by Trustee Stackpoole, seconded by Trustee Clothier to authorize an agreement with Cline Company for real estate consultation services in the amount of \$250.00 per hour not to exceed \$10,000.00.

Trustee Blackmun made a motion, seconded by Trustee Ucovich, to amend the motion to read "not to exceed \$4,500.00". This motion did not pass.

Ayes: Trustee Blackmun, Ucovich  
Noes: Trustees Clothier, Cunningham, Smith, Snyder, Stackpoole  
Absent: None Abstain: None

After discussion the original motion made by Trustee Stackpoole was brought before the Board, adopted by roll call vote.

Ayes: Trustees Blackmun, Clothier, Cunningham, Smith, Snyder, Stackpoole  
Noes: Trustee Ucovich Absent: None Abstain: None

- 11) Committee Reports: General Manager Bernstein reported that he and Trustee Stackpoole have met with the District's Associations in negotiations and they have scheduled more meetings. He complimented Trustee Stackpoole on her knowledge and experience in negotiations and said that the Board is very fortunate to have her expertise. The Board concurred.
- 12) Open Time for Board or Staff Comments:
- 13) Announcement of next regular Board meeting: The next regular Board meeting be held Monday, March 13, 2008, at 4:30pm at the Placer M&VCD Office, 150 Waverly Dr, Lincoln, CA.  
The District Office will be closed February 11<sup>th</sup> in observance of Lincoln's Birthday  
The District Office will be closed February 18<sup>th</sup> in observance of President's Day
- 14) Adjournment: President Snyder adjourned the meeting at 6:28 p.m.

Minutes approved and dated, this 13<sup>th</sup> day of March, 2008 by me after passage

Bob Snyder, Board President \_\_\_\_\_

Attest

Mitchell J. Bernstein, General Manager \_\_\_\_\_