

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting Minutes
Thursday, December 11, 2008 – 4:30pm
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

Board of Trustees

Auburn	Bob Snyder (President)	Loomis	Miguel Ucovich
Roseville	John Cunningham (V. President)	Placer-at-Large	Galen Clothier, Ph.D.
Colfax	Sherrie Blackmun	Rocklin	Harlin Smith
Lincoln	Linda Stackpoole		

4-4:30 p.m. Closed Session: For Public Appointment or Employment for District Manager.
Held Pursuant to Government Code 54957.

- 1) Call to Order: President Snyder called the closed session to order at 4:00 p.m.
- 2) Roll Call and Determination of Quorum: Trustees Clothier, Cunningham, Smith, Snyder, Stackpoole, and Ucovich present. Trustee Blackmun absent.
- 3) Pledge of Allegiance:
The closed session was adjourned at 4:25 p.m.
The regular Board meeting was called to order at 4:30 p.m.
District Employees present: Interim General Manager Chuck Beesley, Vicki Siefer, Kelly Burcham, John McCulloch, and Rita Haury.
- 4) Report from Closed Session: President Snyder reported the Board has finalized the employment contract with Joel Buettner as the District's General Manager. The Board thanked Chuck Beesley for his service to the District as Interim General Manager.
- 5) Presentation: Tim Sanderson of Allied Modular Building Systems, Inc. gave a presentation to the Board. Information only; no action was taken.
- 6) Agenda Review: By Board consensus Items 13 and 11 have been moved to follow Item 6.
- 13) Presentation: Scott Holmsted, Rod Wilkinson and Terri McIntyre from CalPERS Health Benefits gave a presentation to the Board. Information only; no action was taken.
- 11) Committee Report: The Building Review Committee met Monday December 8th with Chuck Beesley, and Greg Tenello AIA, Principal and Brett Billingsley, CID Interior Designer from Williams + Paddon. Greg Tenello and Brett Billingsley presented Phase 1-3 designs as requested by the Board at the November 13th regular Board meeting. After discussion General Manager Buettner said he will match operational needs with the plans, and make recommendations to the master plans at the February or March Board meeting. The Board accepted the Building Committee's recommendation to:

1. adopt Phase 1,

2. move in this winter, subject to General Manager Buettner modification of work to be done,
3. engage architects,
4. suspend work until after January 1st,
5. prepare and deliver a check list to General Manager Buettner to see what needs to be done right away in order to move in.

The Board asked General Manager Buettner to work with the Building Review Committee and Williams + Paddon to proceed with the moving of the District to 2021 Opportunity Drive.

Williams + Paddon will amend the contract with the District so the contract can be signed and be in effect.

7) Public Comment: No one from the public wished to address the Board.

8) Consent Agenda: *A motion was made by Trustee Stackpoole seconded by Trustee Smith to accept the consent agenda as presented, unanimously adopted.*

Trustee Cunningham left at 6:10 p.m.

9) Staff's Report:

- a. Interim General Manager Report: Chuck Beesley reported that he and General Manager Joel Buettner have visited the Fiddymont site as requested by the Board at the November regular Board meeting. They did not see a use in keeping the property on Fiddymont road and suggest the District proceed with breaking the lease with the City of Lincoln. The Lincoln City Manager will be contacting him soon and the closing of the lease will be finalized by General Manager Buettner.
The District has purchased some used furniture for \$6,000 that is in good condition. The moving company will charge the District \$2,643 for moving and storing of the furniture. The Board approved the purchase of the furniture. The Board authorized General Manager Buettner to buy more furniture as needed for the District up to \$10,000.
Chuck Beesley tendered his resignation as Interim General Manager to the District. He said the District has a good organization and staff. He thanked the Board for the opportunity to work for the District as Interim General Manager.
A motion was made by Trustee Clothier seconded by Trustee Ucovich for the President of the Board to send a letter of thank you to Chuck Beesley for the fine work he has done for the District, unanimously adopted.
- b. Disease Surveillance Report: A written report was presented to the Board.

10) Review correspondence: The Board discussed letters of Board Trustee reappointments sent to the cities of Auburn, Colfax, Lincoln and the Placer County Board of Supervisors. Also a letter regarding CSDA Board Vacancy – Region 2 Accepting Letter of Interest was discussed.

11) Committee Reports: This item was taken out of order. See Item 6.

12) New Business:

- a. Trustee reimbursement: This item was tabled until the January regular Board meeting. General Manager Buettner will investigate the options for the Trustees and discuss the matter with District legal counsel Dick Shanahan and report back to the Board.

13) Presentation: This item was taken out of order. See Item 6.

14) Open Time for Board or Staff Comments:

Trustee Ucovich announced that in January he will be vacating his position as Board Trustee representing the Town of Loomis. Russ Kelley has been appointed in his place. The Board thanked Trustee Ucovich for his 10 years of service to the Board.

By Board consensus the February regular Board meeting has been changed from Thursday, February 12th a District holiday, to Wednesday, February 11th.

District Administrative Office Manager Vicki Siefer on behalf of the District's staff thanked Chuck Beesley for his help in making the transition time between General Managers easier.

The Board suggested the new General Manager Joel Buettner consider having a strategic planning workshop with Chuck Beesley.

The Board requested the clerk of the Board contact the City of Colfax to find out who has been appointed as their Board representative to the District. Trustee Blackmun was not re-elected to the Colfax City Council.

15) Announcement of next regular Board meeting: The next regular Board meeting will be held Thursday, January 8, 2009 at 4:30pm at the Placer Mosquito & Vector Control District office, 2021 Opportunity Drive, Roseville, CA

The District Office will be closed December 25th in observance of Christmas
The District Office will be closed January 1st in observance of New Year's Day

16) Adjournment: President Snyder adjourned the meeting at 6:30 p.m.

Minutes approved by the Board and dated, this 8th day of January, 2009 by me after passage

Bob Snyder, Board President: _____

Attest:

Rita Haury, Clerk of the Board _____