

Placer Mosquito & Vector Control District  
Board of Trustees Regular Board Meeting Minutes  
Thursday August 14, 2008 4:30pm  
Placer MVCD Office, 150 Waverly Drive, Lincoln, CA

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Board of Trustees

Auburn	Bob Snyder (President)	Loomis	Miguel Ucovich
Roseville	John Cunningham (V. President)	Placer-at-Large	Galen Clothier, Ph.D.
Colfax	Sherrie Blackmun	Rocklin	Harlin Smith
Lincoln	Linda Stackpoole		

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- 1) Call to Order: The meeting was called to order by President Snyder at 4:30 p.m.
- 2) Roll Call and Determination of Quorum: Trustees Blackmun, Clothier, Cunningham, Smith, Snyder, Stackpoole, Ucovich present.  
District Employees present: Kelly Burcham, Vicki Siefer, John McCulloch, Mike Ashley, Rita Haury .
- 3) Pledge of Allegiance: President Snyder led the pledge of allegiance.
- 4) Agenda Review: *A motion was made by Trustee Clothier to accept the agenda as presented, seconded by Trustee Smith, unanimously adopted.*
- 5) Closed Session: Held pursuant to Section 54957.6: Labor negotiations with Placer Mosquito and Vector Control District Employees Association and Placer Mosquito and Vector Control District Association of Confidential and Managerial Employees.
- 6) Report from President regarding closed session: President Snyder reported that the Board did not adopt the MOU because minor changes need to be made to the wording. This item will be placed on the agenda for the September 11, 2008 regular Board meeting.
- 7) Employee/District MOU: No action was taken.
- 8) Public Comment: No one from the public wished to address the Board.
- 9) Consent Agenda:        *Action Item*
  - a. Minutes:
  - b. Financial Report:
    - In-house warrant list
    - Budget update*A motion was made by Trustee Clothier seconded by Trustee Ucovich to adopt the consent agenda as presented, unanimously adopted.*
- 10) Staff Reports:
  - a. Interim General Manager Report: A written report was presented. Chuck Beesley was absent from the meeting.  
The Board requested the Interim General Manager do the following:
    - Discuss with the Board at the next regular Board meeting, his Comments and Concerns, on page 6 and 7 of his report.
    - Make public a Press Release when escrow closes on the new District building to let the public know what is being accomplished and a possible moving date of the District into the new facility.

The Ad Hoc Building Review Committee (Trustees Snyder, Clothier and Ucovich), Chuck Beesley, and the District designated architects Williams and Paddon will be meeting soon to discuss the design of the new District facility.

- b. District Field Supervisor Report: a written report was presented.

Operations: Kelly Burcham reported that as of August 7<sup>th</sup> the number of mosquito pools that tested positive for WNV in Placer County has increased from 3 to 10, with positive pools from Wise Rd in Lincoln, the Sheridan area and two from the Roseville area. WNV positive birds has been reported in the Colfax, and Roseville.

There are no positive human cases of WNV reported in Placer County.

The Board commended Kelly for a job well done.

The Board asked Kelly to pass on a thank you for the hard work the District seasonal lab staff Angella Falco and Laura Guiney have done.

*A motion was made by Trustee Clothier seconded by Trustee Ucovich to accept District Staff Reports as presented, unanimously adopted.*

11) Old Business:

- a. New District Building: No action was taken.

- b. Resolution 2008-14: *A motion was made by Trustee Clothier seconded by Trustee Stackpoole to adopt Resolution 2008-14, A Resolution of the Placer Mosquito and Vector Control District Authorizing the Sale of Certificates of Participation in an Aggregate Principal Amount Not to Exceed \$5,000,000 for the District's Purchase and Improvement of a Headquarters Building, and in Connection Therewith, Approving a Lease Agreement, a Site Lease, a Trustee Agreement, A Certificate Purchase Agreement, A Continuing Disclosure Agreement and An Official Statement; Making Certain Determinations Relating Thereto; and Authorizing the Board President to Take Certain Other Related Action, adopted by roll call vote.* This Resolution shall take effect upon adoption. This Resolution supersedes Resolution 2008-07 previously adopted by the District related to the Certificates.

Ayes: Blackmun, Clothier, Cunningham, Smith, Snyder, Stackpoole, Ucovich

Noes: ∅ Abstain: ∅ Absent: ∅

- c-d Petty Cash Account: Resolution 2008-12: *A motion was made by Trustee Stackpoole seconded by Trustee Ucovich, to remove Mitchell Bernstein as custodian of the petty cash account and assign Interim General Manager as designated representative, and to adopt Resolution 2008-12, A Resolution Delegating Custodial Responsibilities for District Cash Account, adopted by roll call vote.*

Ayes: Blackmun, Clothier, Cunningham, Smith, Snyder, Stackpoole, Ucovich

Noes: ∅ Abstain: ∅ Absent: ∅

12) New Business:

- a. Resolution 2008-15: *A motion was made by Trustee Stackpoole seconded by Trustee Clothier to adopt Resolution 2008-15, A Resolution Amending the District Budget for Fiscal Year 2008-09 and Schedule A – Budget adjustment-Authorization of transfer of funds, adopted by roll call vote.*

Ayes: Blackmun, Clothier, Cunningham, Smith, Snyder, Stackpoole, Ucovich

Noes: ∅ Abstain: ∅ Absent: ∅

- b. Revision and Update: *A motion was made by Trustee Smith seconded by Trustee Clothier to approve the revision and updating of the District Board Code of Ethics and District Board by-Laws to reflect District name change and correction of information, unanimously adopted.*

- c. Ad Hoc Committee: President Snyder appointed Trustees Clothier, Smith and Snyder for the Ad Hoc General Manager Search Committee.

The Board discussed the procedures they want taken in the selection of the new District General Manager.

13) Committee Reports: There were no committee reports.

14) Open Time for Board or Staff Comments:

The Board discussed the 2008 Placer County Grand Jury report. The District was included in the report because of the Proposition 218 process taken for the Expanded Services and Permanent Facility Assessment completed in 2007.

The Board requested the following items be placed on the September 11, 2008 regular Board meeting agenda:

Trustee Blackmun requested that discussion and possible action be included on the next regular meeting agenda for Board members to receive mileage for attending Board meetings. This item will be placed on the September 11, 2008 regular Board meeting agenda.

The Board discussed District policy regarding traveling/moving expenses for a new District General Manager. This item will be placed on the September 11, 2008 regular meeting agenda.

The Board requested Field Supervisor Kelly Burcham report on how evaluations are done for all employees of the District. This item will be placed on the September 11, 2008 regular meeting agenda.

*Trustee Blackmun left at 6:02 p.m.*

15) Announcement of next regular Board meeting: The next regular Board meeting will be held Thursday, September 11, 2008 at 4:30pm at the Placer MVCD Office, 150 Waverly Dr, Lincoln, CA.

The District Office will be closed September 1<sup>st</sup> in observance of Labor Day

16) Adjournment: President Snyder adjourned the meeting at 6:13 p.m.

Minutes approved by the Board and dated, this 11<sup>h</sup> day of September, 2008 by me after passage

Bob Snyder, Board President: \_\_\_\_\_

Attest:

Rita Haury, Clerk of the Board \_\_\_\_\_