Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting – Minutes
February 28, 2011 4:30 p.m.
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

1. **Call to Order:** President Kelley called the meeting to order at 4:32 p.m.

2. **Roll Call:** Trustees Galen Clothier, John Cunningham, Steve Harvey, Russ Kelley, Harlin Smith, Bob Snyder and Linda Stackpoole present.
   
   **District Employees present:** Manager Joel Buettner, Eugenie Guadron, and John McCulloch.

3. **Pledge of Allegiance** led by Harlin Smith.

4. **Introduction of Guests:** Alvin Eng, IT Consultant and Patrick Clark, HR Consultant will attend the meeting during the agenda item assigned to present at.

5. **Agenda Review:** The Board unanimously accepted the agenda as presented.

6. **Consent Agenda**
   
   A motion to approve the minutes of the January 24, 2011 Regular Board meeting and the financial report for January 2011 was made by Trustee Harvey, seconded by Trustee Stackpoole, unanimously approved.

7. **Public Comment:** Melissa Smith, Rocklin, CA – Ms. Smith inquired if there was a new mosquito species out, as she notices some big mosquitoes. General Manager explained that the mosquito activity happening at the moment is Anopheles mosquitoes. Treehole mosquitoes, smaller in size will be showing up soon.

8. **Closed Session:** Public employee discipline/dismissal/release (pursuant to Government Code Section 54957). Started at 4:35 p.m.; Ended at 4:50 p.m.

9. **Closed Session:** Conference with District designated labor negotiator Joel Buettner and Patrick Clark, District HR Consultant regarding negotiations with employee organizations: Placer Mosquito and Vector Control District Employees Association and Placer Mosquito and Vector Control District Employees Association of Confidential and Managerial Employees (pursuant to Government Code Section 54957.6). Started at 4:50 p.m.; Ended at 6:05 p.m.

   Trustee Snyder left the meeting at 6:05 p.m.

   **Open Session Re-convened** at 6:10 p.m.

   **Reports from Closed Sessions Items 8 & 9:** There were none.
10. Report from and Board Consideration of Recommendations from Data Project AdHoc Committee

Alvin Eng presented a report from the recent Data Project Ad Hoc Committee meeting. The AdHoc Committee recommends that staff move forward with the project including vendor selection and preparing a Request for Proposal (RFP).

A motion to accept the AdHoc committee’s recommendation to move forward with the project, for staff to proceed with a RFP process within the rulings of government codes to help make a vendor selection and to bring the board a proposal (when ready) was made by Trustee Stackpoole, seconded by Trustee Smith, approved by roll call vote.

Ayes: Trustees Clothier, Cunningham, Harvey, Kelley, Smith and Stackpoole.
Noes: Ø
Abstain: Ø
Absent: Trustee Snyder

11. Board Consideration of Retreat Date and Facilitator Scope of Work

The retreat date has been set for Saturday, April 9, 2011. The Board will be informed of the location once a place has been confirmed. Topics for the meeting will need to be reviewed and prioritized, focusing on the vision statement and reviewing the operational work plan of the District.

12. Board Consideration to authorize the General Manager to hire up to eight seasonal (temporary) staff for the 2011 season

In light of previous board discussion of need for a hiring freeze, Manager Buettner wanted to get clear direction regarding hiring seasonal staff for the 2011 season.

A motion to authorize the General Manager to hire seasonal staff for the 2011 season was made by Trustee Smith, seconded by Trustee Stackpoole, unanimously approved.

13. Board Review and Consideration of Renewing the SCI Consulting Group Contract

A motion to renew the SCI Consulting Group contract was made by Trustee Stackpoole, seconded by Trustee Clothier, approved by roll call vote.

Ayes: Trustees Clothier, Cunningham, Harvey, Kelley, Smith and Stackpoole.
Noes: Ø
Abstain: Ø
Absent: Trustee Snyder

14. Board Review and Consideration of Resolution 2011-03

A motion to adopt Resolution 2011-03 Amending the Fiscal Year 2010-11 Budget by Allocating Funds to prefund OPEB liabilities was made by Trustee Stackpoole, seconded by Trustee Smith, approved by roll call vote.

Ayes: Trustees Clothier, Cunningham, Harvey, Kelley, Smith and Stackpoole.
Noes: Ø
Abstain: Ø
Absent: Trustee Snyder

15. Board Review and Consideration Resolution 2011-04

A motion to adopt Resolution 2011-04 to Return Unexpended Funds from the 2006 Nevada County Vector Control Services Contract was made by Trustee Clothier, seconded by Trustee Cunningham, adopted by roll call vote.

Ayes: Trustees Clothier, Cunningham, Harvey, Kelley, Smith and Stackpoole.
Noes: Ø
Abstain: Ø
Absent: Trustee Snyder
16. Board Review and Consideration of Placer County Local Agency Formation Commission (LAFCO) Election of Special District Representatives to the LAFCO
   There was discussion and recommendation to vote for Gray Allen of Placer County Water Agency and Gerald P. Mitchell, South Placer Municipal Utility District.
   A motion to vote for Mr. Allen and Mr. Mitchell was made by Trustee Clothier, seconded by Trustee Harvey, unanimously approved.

17. Board Ratification of Payment to Placer County for Payroll Services Rendered
   A motion to approve payment to Placer County for payroll services rendered was made by Trustee Stackpoole, seconded by Trustee Clothier, unanimously approved.

18. Staff Reports
   A. Laboratory Report – No additional items to report
   B. Public Information and Outreach Report – No additional items to report
   C. General Manager Report – Manager Buettner distributed a written report.
      Additional items reported:
      • There is going to be a local government assembly accountability and administrative review committee hearing on Special District Efficiencies and Alternatives on Wednesday, March 2, 2011, 9:30 a.m. at the State Capitol.

19. Committee Reports
   A. Executive Committee Meeting of February 3, 2011 was cancelled.

20. Board/Staff General Discussion –
   Trustee Kelley reported the 2011 Committees. The report is included with these minutes.

21. Announcements
   A. The next regular Board meeting will be held, March 21, 2011 at 4:30 p.m., at 2021 Opportunity Dr., Roseville, CA 95678.
   B. The Executive Committee meeting of March 3, 2011 is cancelled.


23. Board Consideration of Salary Adjustment for General Manager
   A motion to approve increase of the General Manager’s salary by 5% was made by Trustee Clothier, seconded by Trustee Stockpoole, approved by roll call vote.
   Ayes: Trustees Clothier, Cunningham, Harvey, Kelley, Smith and Stackpoole.
   Noes: ø
   Abstain: ø
   Absent: Trustee Snyder

24. Adjournment: President Kelley adjourned the meeting at 7:25 p.m.

Minutes approved by the Board and dated, this 28th day of March, 2011 by me after passage

Russ Kelley, President:

Attest:

Eugenie Guadron, Board Secretary:
Standing Committees

Executive Committee:
(Meets monthly on the 1st Thursdays of the month, Time: TBD)
Board President Russ Kelley
Board Vice President Steve Harvey
Trustee Linda Stackpoole

Personnel Committee:
(Meets on the 4th Monday of February at 3:30 pm, Time: TBD)
Board President Russ Kelley
Trustee Linda Stackpoole
Trustee Bob Snyder

Budget Committee:
(Meets on the 1st Tuesdays in the months of May, July and August)
Board President Russ Kelley
Trustee John Cunningham
Trustee Harlin Smith

Ad hoc Committee:
Committee meets as needed

Data Project Committee
Board President Russ Kelley
Trustee Galen Clothier

Vehicle Committee
Board Vice President Steve Harvey
Trustee John Cunningham